

Town of Berlin  
Highway Superintendent

The Town of Berlin is searching for a Highway Superintendent. The incumbent is retiring at the end of June after several years of service to the Town. We expect the start date for this position to be June 15<sup>th</sup>. This is a working superintendent position that requires supervisory experience to direct the Highway staff, perform administrative and management duties. It is a 40-hour week position with mandatory overtime as conditions dictate. The position requires an organized person with excellent planning skills for both short and long term, budgeting, record keeping and customer service. The person must have the ability to professionally interact with the Public and Town departments. Candidates must possess a Class B CDL driver's license with a trailer endorsement or obtain the trailer endorsement within six months. Experience operating highway equipment and construction skills is required.

Salary is commensurate with experience. The Town offers an excellent benefits plan. Candidates are asked to submit their interest by April 24, 2020. A full job description is available by stopping in, emailing or calling the Town Administrator.

Dana Hadley, Town Administrator  
Town of Berlin  
108 Shed Road  
Berlin, Vermont 05602  
Tel: 802-552-8801

[townadministrator@berlinvt.org](mailto:townadministrator@berlinvt.org)