

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, Vt 05602  
(802)223-4405, Option 7**

**Commissioners**

**Rob Allen / John Charissakis/ Henry LaGue Jr. /  
Wayne Lamberton / Dana Marineau  
Assistant - Mary S Wissell**

**Regular Meeting  
Monday June 12, 2017  
Approved Minutes**

**Present: Rob Allen, Chair; Henry LaGue, Wayne Lamberton,  
Ron Mercier and Mary Wissell.**

**Absent: John Charissakis and Dana Marineau**

**Meeting called to order at 7:05 P.M.**

**Public Comment - None**

**Utilities Assistant Position** - Tom Badowski and Dana Hadley attended the meeting to discuss the Utilities Assistant Position. Dana reviewed the duties of the position and how they would be accomplished, advised that Tom showed interest in the position and he is the most knowledgeable of the water system. Tom is currently the Zoning, Water and DRB Administrator. Tom now works 35 hours a week, the added duties would increase time to 40 hours per week. The portion of annual salary paid by the Sewer Commission would remain at the same rate of \$ 15,000 per year. Wayne Lamberton made a motion to offer the Utilities Assistant Position to Tom Badowski. Henry LaGue 2<sup>nd</sup> the motion. Vote - all in favor.

**Paine Turnpike Feasibility Study** – At the June 12<sup>th</sup> Meeting of the Commission they discussed the cost to operate the Shaw’s Pump Station and whether installing a new line to eliminate the pump station would average out over 20 years. A spreadsheet of expenses was reviewed and it was determined that at a minimum it cost \$ 20,000 annually to operate the Station. The Commissioners decided to hire Ron Lyons from Dubois and King to find monies that are available to possibly fund the Paine Turnpike municipal line extension and elimination of the pump station. Mary Wissell is to contact Ron Lyon. If Wayne Lamberton installs a new line (proposed Section 3) the Chamber of Commerce Pump Station will have to be upgraded. If the upgrade is done Northfield Bank would fund 30% and Wayne Lamberton would fund 70%. It was agreed that if the Sewer Commission plan

on developing the proposed line they need to consider contributing to the upgrade of this pump station also.

**Route 12 Sewer Line Extension** - Wayne Lamberton reported that he will be meeting with Ellery Packard and Roger Berry. He will request a schedule and full report of progress at this time.

**Maintenance** - Ron Mercier reported line cleaning has started on Route 302. Also Courtland Construction has started repairing the line between Dunkin Donuts to Evergreen Drive. Ron also advised that he had received a call from Munson that they had broken a sewer line at the Berlin Convalescent drive. It was discovered that this was an abandoned line that was not ever completed, they were told to fix it and leave it. Pictures were reviewed of Shaw's Pump Station. Somewhere there is a lot of grease that is being disposed of and it was built up at the station.

**Minutes** – Wayne Lamberton made a motion to approve the Minutes from May 22, 2017 Meeting as written. Henry LaGue 2<sup>nd</sup> the motion. Vote – all in favor.

**Warrants** – Henry LaGue made a motion to approve Accounts Payable Warrant Report 17S24 dated June 12, 2017 checks # 2975 - #2979 in the amount of \$ 10,748.31. Wayne Lamberton 2<sup>nd</sup> the motion. Vote – all in favor.

**Round Table** – Montpelier Public works and the status of the Septage Leachate payment was discussed.

**Adjourned** - Meeting adjourned at 8:22 P. M. Motion made by Wayne Lamberton, 2<sup>nd</sup> by Henry LaGue. MW's last minutes. Vote - all in favor.

Mary S Wissell

Assistant to the Sewer Commission