

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

**Commissioners
Rob Allen / Jim Hartson /
Henry LaGue Jr. / Dana Marineau
Assistant Mary S Wissell**

**Regular Meeting
Unapproved Minutes
Monday September 22, 2014**

Present: Rob Allen, Chair; Henry LaGue, Dana Marineau, Ron Mercier
and Mary Wissell.

Absent: Jim Hartson

Meeting called to order at 7:10 P.M.

Public Comment - none.

Minutes – Henry LaGue made a motion to approve the minutes for September 8, 2014 Meeting as written. Dana Marineau 2nd the motion. Vote – All in favor.

Maintenance – Ron Mercier reported there were no maintenance issues. The 15 hp pump ordered from Metevier's in Burlington is in and the 7.5 hp pump is on its way. Ron will pick both pumps up at once.

Crosstown Road Sewer Study – The Crosstown Road/Bosworth Road Feasibility Study and pump stations were discussed. Different methods of construction were considered. Engineer Bernie Chenette had arranged to have an easement prepared between the Town of Berlin and Jack Barnes – the easement was not prepared and the Commission decided to put this option on hold at this time.

Financial – None.

Montpelier Public Works – A response to the Commissions August 11, 2014 letter and Phelps Engineering Report re FY14 Annual Wastewater Billing questions was received from Finance Director, Sandy Gallup of Montpelier Public Works. After discussion it was decided to send the letter to Phelps Engineering for their comments.

Sewer Commission Meeting
Page 2
September 22, 2014

Bond Mobile Home Park - Jim Bond called re his sewer invoice being sent to the incorrect address (Black Ink Property Management, P O Box 383 So Barre). Black Ink Property Management forwarded the bill to Bond but not timely enough for him to pay the invoice on time. Mr Bond did notify the town office of his change of address but the change did not get forwarded to the Sewer Commission. Bond is asking that the penalty and interest be abated because we did not send the invoice to the correct address. Dana Marineau made a motion to waive the \$ 28.58 penalty and \$ 3.57 interest. Henry LaGue 2nd the motion. Vote – All in favor.

Warrants - Dana Marineau made a motion to approve Accounts Payable Warrant Report #7 dated September 22, 2014, checks #2599 thru #2604 in the amount of \$ 33,073.92. Henry LaGue 2nd the motion. Vote – All in favor.

Round Table - none.

Adjourned - Meeting adjourned at 8:00. Motion made by Dana Marineau, 2nd by Henry LaGue. Vote - All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: