

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, Vt 05602  
(802)223-4405, Option 7**

**Commissioners  
Rob Allen / Henry LaGue Jr. /  
Wayne Lamberton / Dana Marineau  
Assistant - Mary S Wissell**

**Regular Meeting  
Approved Minutes  
Monday September 28, 2015**

**Present: Rob Allen, Chair; Henry LaGue, Wayne Lamberton, Dana Marineau  
Ron Mercier and Mary Wissell.**

**Meeting called to order at 7:05 P.M.  
Public Comment - none.**

**Town Administrator Dana Hadley -** The State of Vermont, GMTA Building on Route 12 (former Jordon Milton Site) in Berlin wants to connect to a municipal sewer system. Plans are to run a 2" line along Route 12 and connect to Montpelier's sewer system on Freedom Drive next spring. Question would Berlin be interested if Weston's Mobile Home Park were to connect to this line in the future. If Berlin is interested, the state would give the line to Berlin eventually, there would also be a pump station. Dana Hadley has asked Attorney Halpert for clarification of a provision in the intermunicipal contract. Article tabled.

**Water System Progress Report -** Dana Hadley advised they are filling the tank and it is almost full and the pump house is in place. He predicts that the service will not go on line until next spring, instead of December 1<sup>st</sup> as planned. Meters were discussed, the plan is to order remote readers that measure in gallons. Billing will be quarterly and plans are to mail sewer and water invoices at the same time.

**Maintenance -** Construction is complete except for paving on Route 302. Courtland Construction found the problem with the sag in the line, it seems that when the State put in a box culvert in this area, they found the sewer line and decided to pour a concrete slab over the line. Over time with the road vibrations or just the weight of the concrete settled pulling the sewer line with it. The concrete was removed and there isn't anything on the pipe now. No flagging was needed for the project.

**Shaw's Pump Station -** When Ron Mercier checked Shaw's Pump Station he found pump two running longer than it should, he was not sure if it was just the flow or the pump not pumping to its full capacity. Chad from Wendel Electric was called to check this out.

**First In Fitness – Mike Woodfield** – Ron Mercier met with the maintenance person to go over the water system, softener and sand filters. They tried to determine how much backwash goes to the sewer system. Ron also discovered that the hot tub is changed out twice a week @ five hundred gallons each time. Based on the above about 26,000 gallons of waste is going into the system that is unmetered. The Commission still questioned what is happening to the pool evaporation etc. Commissioner Wayne Lamberton and Ron Mercier will meet with Mike Woodfield and the maintenance person to evaluate the placement of the meter. Article tabled.

**Montpelier Public Works** – On September 4<sup>th</sup> Attorney Halpert wrote a letter to Montpelier Public Works re Wastewater Billing Issues with force main expenses and septage and leachate income. No response has been received from Montpelier Works at this time.

**Minutes** – Dana Marineau made a motion to approve the minutes from August 31<sup>st</sup> 2015 Meeting as written. Wayne Lamberton 2<sup>nd</sup> the motion. Vote – All in favor.

**Warrants:** Henry LaGue made a motion to approve Accounts Payable Warrant Report #16S5 dated September 28, 2015 in the amount of \$ 33,853.07, checks #2734 - 2741. Dana Marineau 2<sup>nd</sup> the motion. Vote - All in favor.

**Round Table** – Henry LaGue will contact the owner and Real Estate Agent of the property for sale at 1758 Scott Hill Road to check out the meter connection to the sewer system.

Future Projects were discussed. Possible sewer line extension on Crosstown Road and the number of customers. Question if blasting is to be done on Crosstown Road, should the Sewer Commission have an extended area blasted at the same time. Plans for the Water Line will be reviewed at the next meeting.

**Adjourned** - Meeting adjourned at 8:25. Motion made by Dana Marineau, 2<sup>nd</sup> by Henry LaGue. Vote - All in favor.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved: October 12, 2015