

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, Vt 05602  
(802)223-4405, Option 7**

**Commissioners  
Rob Allen / Henry LaGue Jr. /  
Wayne Lamberton / Dana Marineau  
Assistant - Mary S Wissell**

**Regular Meeting  
Unapproved Minutes  
Monday Sept 26, 2016**

**Present: Rob Allen, Chair; Wayne Lamberton; Dana Marineau, Ron Mercier  
and Mary Wissell.**

**Absent: Henry LaGue**

**Meeting called to order at 7:10 P.M.**

**Public Comment - none.**

**Route 12 Sewer Line Extension** - Ellery & Jennifer Packard attended the meeting to update the Commission re the sewer line extension project. Wetlands Permits and ROW Permits have proven to be more difficult to obtain than expected. The engineer working for Weston's/Packard's left DeWolfe Engineering and a new engineer has been assigned to the project, contributing to the delay. Packard's do not believe they will have time to complete the project this fall. Questions from Commission how a delay would affect the Agreements in place, Mary Wissell is to check the Agreements re time limits. It is felt that when permits are obtained it will be too late in the season to start the project. The Commission decided to delay this project until next spring with start up in April or May of 2017 and estimated completion by the end of July 2017.

**Maintenance --**

**Route 302 Repairs** - Ron Mercier contacted Dunkin Donuts re sewer line repairs and crossing their driveway. If the project is contracted this fall the contractor will be asked to work one night to cross their driveway so their business will not be interrupted. No bids were received on time for this project, one bid was received a day late. The Commissioners discussed considering the late bid, it was decided since only one was received the project would be postponed until spring. Wayne Lamberton made a motion that we do not accept the bid. Dana Marineau 2<sup>nd</sup> the motion. The project will be rebid in January and will require completion by July 1<sup>st</sup>. The bid will not be opened but will be shredded or returned to the bidder unopened.

**Brookfield Service Annual Maintenance Reports** - It was noted that Fire Safety Reports were completed but they are not required. Block heaters for the generators were discussed. Wayne Lamberton suggested that an electrician install a thermostat with a remote capillary to shut the block heaters off at 60/50 degrees, this would eliminate the block heaters running continuously in the summer season when they are not needed.

**Montpelier Public Works** – Correspondence was reviewed re true up. It was noted that it appeared that MPW's failed to issue the \$ 18,475.25 credit for leachate and septate as per a letter from City Manager Fraser dated January 28, 2016. A letter will be sent to MPW's requesting an explanation of the status of the credit.

**Malone Properties** - An Allocation Application and check was received from Malone Properties for property at 856 US Route 302, the former Hooker Furniture location. The request was for a total of 2,796 gpd allocation: Rubber Bubbles 116 gpd; Barre Electric 412 gpd; Plaza Building – small dry goods stores 348 gpd; restaurant 600 gpd and a dental office 1,320 gpd. Existing Wastewater Allocation: 1,290 gpd issued in 1976. Proposed additional wastewater allocation 1,506 gpd. Wayne Lamberton made a motion to approve the 1,506 gpd allocation in addition to the 1,290 gpd previously issued. Dana Marineau 2<sup>nd</sup> the motion. Vote – all in favor.

**Quarterly billing and setting rates.** Wayne Lamberton made a motion that the billing rates be adjusted semi-annually. Dana Marineau 2<sup>nd</sup> the motion. Vote – all in favor.

**Warrants** – Dana Marineau made a motion to approve Accounts Payable Warrant Report 17S7 dated September 26, 2016 checks #2877 - #2883 in the amount of \$ 39,452.90. Wayne Lamberton 2<sup>nd</sup> the motion.

**Round Table** - John Charissakis application to join the Sewer Commission. John will meet with the Selectboard Monday October 3<sup>rd</sup>.

**Adjourned** - Meeting adjourned at 8:00 PM. Motion made by Wayne Lamberton, 2<sup>nd</sup> by Dana Marineau. Vote – all in favor.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved: