

Berlin, VT
Planning Commission Meeting
September 25, 2019
7:00 PM

UNAPPROVED MINUTES

Planning Commissioner Members Present: Karla Nuisl (KN), David Huber (DH), Jacob Coakwell (JC) and Polly McMurtry (PM)

Absent: Jared Felch (JF)

Others: Thomas Badowski (TB).

7:00 PM Call to Order by Chair Nuisl

Approval of Minutes: PM Moved and JC Second a Motion to approve the August 28, 2019, Minutes as written. Motion passed unanimously.

Town Plan Action Items

Meet with South Burlington NTC coordinator – KN briefed those not attending the September 21, 2019, tour of South Burlington’s NTC. Those in attendance believed the visit was well worth the visit, giving the sense on scope of the tasks and effort to bring Berlin NTS to fruition. Handouts from the visit were distributed

Continue with expansion of sewer and water – TB gave a brief update on Public Works efforts to site and bring online Well #4 for potable water. He anticipates a 2020 Town Meeting Bond Vote to connect Well 4 to the system and replace all small water meters with next generation water meters. Bond amount is estimated at \$600K.

Paine Turnpike North Sewer Improvement Project is anticipated to be bid Fall of 2019, with a Spring 2020 construction.

Pursue Planning Grant for NTC – TB informed the Commission that the Town has applied for \$22K in Municipal Planning Grants to develop and submit an application for Berlin’s NTC. Award expect spring of 2020.

Work with Vermont Planners Association concerning Official Map – PM stated she will visit with Vermont Planners Association on October 17, 2019, to educate herself on Official Map development.

Work with Selectboard on hiring Economic Development/NTC person – Members talked at great length of the take away from the South Burlington visit was the need for qualified, professional staff to shepherd Berlin’s NTC project. As the Selectboard is entering the Budget preparation season, PC members will visit and express the need to budget for an NTC coordinator.

Explore Local Option Tax and Tax Incremental Finance District – Commission will encourage Town Administrator to continue his efforts in exploration of TIF District formation in association with Berlin NTC.

Joint Committee Meetings – the Conservation/Recreation Committee has agreed to meet jointly with the Planning Commission on November 13, 2019.

Next Meeting

October 9, 2019

Adjourn Chair KN adjourned at 8:08 PM