

**Town of Berlin Public Works Board
108 Shed Road
Berlin, VT 05602
(802)223-4405 x304**

Commissioners

**Rob Allen / John Charissakis/ Henry Lague Jr. /
Wayne Lamberton / Gary Laroche**

**Regular Meeting
Monday September 24, 2018
Approved Minutes**

Present: Rob Allen (RA) Chair, Henry Lague Jr. (HL), Gary Laroche (GL), Wayne Lamberton (WL), David Delcore (DD), Ted Long (TL), Nate Fredericks (NF) and Thomas Badowski (TB).

Absent: John Charissakis (JC) Vice-Chair,

Meeting called to order at 7:00 P.M.

Public Comment - Ted Long was introduced as a potential Alternate to the Public Works Board.

STAFF REPORTS

1Q19 Water Update

NF informed the Board of the completion of the annual hydrant flushings and valve exercising. During the flushing, several hydrant bonnets were found to be low on oil. As these hydrants are new, NF secured at no charge two gallons of fill oil from the manufacturer. Also reported was the recalibration of the chlorine analyzer. NF reported five (5) new connections made or soon to be made including Hilltop Inn, Berlin Mall, Mark Nicholson, National Guard Armory and Snyder Properties. TB further noted the Berlin Health and Rehab is anticipated to connect yet this year. NF pursuing quotes on safety and security ladder and safety rail (at hatch access) for water storage tank, software for valve identification and emergency power quick disconnects.

Well #4

TB explained that he continues to seek approval from the Vermont Land Trust, which holds a conservation easement on a potential Well #4 property, and has been working with the Trust to obtain their concurrence that a municipal water well is not contrary to the goals of the Trust's conservation easement.

Utility Relocation Agreement – Supplemental Charge

TB was in receipt of a supplemental charge from VTrans for an additional sewer manhole adjustment associated with the 2017 US Route 302 sewer repair project totaling \$1,000. Board requested further information from VTrans.

Income Survey

TB distributed in advance a letter from Shaun Fielder with the results of the Income Survey associated with the Paine Turnpike North Sewer Improvement Project (PTN). The results indicate a Median Household Income of \$55,000. TB and Robert Clark of Otter Creek Engineering will meet with Misty Sinsigalli of UDSA Rural Development to discuss the Income Survey results and financing options of PTN.

Public Fire Protection Access Fee (PFP)

TB distributed a DRAFT Resolution Establishing Public Fire Protection Access Fee. A healthy discussion as to the merits and working details of PFP was had. In the end, staff was directed to draft a corresponding Policy and seek legal review and opinion.

Next Meeting

The next meeting will be **Monday, October 8, 2018**

Minutes – WL moved and GL second a motion to approve the Minutes from September 10, 2018, as written. Motion passed unanimously.

Warrants

- WL made a motion to approve Accounts Payable Warrant Report 19S06 for checks # 3183 - 3187 in the amount of \$11,593.86 with HL second. Motion passed unanimously.

Round Table

None

Adjourned - Motion made by WL with second by GL to adjourn at 8:11 PM. Motion passed unanimously.

Thomas J. Badowski
Recording Secretary
Berlin Public Works Board