

**Town of Berlin Public Works Board
108 Shed Road
Berlin, VT 05602
(802)223-4405 x304**

Commissioners

**Rob Allen / Wayne Lamberton / Gary Laroche
Ted Long / David Sawyer**

**September 23, 2019
Approved Minutes**

Present: Rob Allen (RA) Chair, Ted Long (TL), Wayne Lamberton (WL), David Sawyer (DS), Ron Mercier (RM) and Thomas Badowski (TB).

Absent: Gary Laroche (GL)

Meeting called to order at 7:00 PM

FY20 Budgets

- TB distributed in advance copies of the DRAFT #2 - FY20 Sewer Budget. This Budget reflects all Variable Rate revenues. Total revenues are \$699,480 and expenses of \$699,404 on 64,152,031 gallons. After discussion, WL moved and TL second a Motion to approve FY20 Sewer Budget as presented. Motion passed unanimously.
- Discussion on status of nearly 100K GPD of granted sewer allocation, currently going unused, was had. Staff was instructed to notify all customers with unused allocation that they have two years to use the allocation or the allocation would revert back to the Town of Berlin.

Paine Turnpike North Sewer Improvement Project (PTN)

- RM raised concerns over chopper pumps asking for references.
- Bids will include a separate, stand-alone item for Richardson Road
- Consideration of recent Crosstown Road Sewer Improvement Project funding will be given when PTN bids are evaluated
- Bid requests of lending intuitions for interim financing and Bond Anticipation Note investing soon to go out

Well #4

- Closing documents for the two well locations are finalized with closing anticipated soon
- Water Bond for Town Meeting Day 2020 vote is progressing

Water and Sewer Allocation Increases

Charles Parker requests increases in allocation of water and sewer, at 641 Comstock Road, of 750 GPD water and 660 GPD sewer. WL moved and DS second a Motion allowing staff to approve this and future allocation additions. Motion passed unanimously.

Route 12 Sewer Project

October 1, 2019, VTRANS has invited stakeholders to a Route 12 sewer project brainstorming session.

Next Meeting

The next meeting will be **October 14, 2019**.

Minutes – TL moved and WL second a Motion to approve the Minutes from September 9, 2019, as written. Motion passed unanimously.

Warrants

- WL made a motion to approve Sewer Accounts Payable Warrant Report 20S04 for checks # 3315– 3320 for a total of \$41,982.62 with DS second. Motion passed unanimously.
- WL made a motion to approve Water Accounts Payable Warrant Report 20W04 for checks # 10365 - 10368 for a total of \$1,485.53 with DS second. Motion passed unanimously.

Round Table

Discussion of Dousevicz Realty letter requesting Board consideration of entering into a Consecutive Water System agreement in association with their senior housing development project on the Berlin Mall campus was had. Without a firm understanding of the existing infrastructure in place, the Board was reluctant to enter into such an agreement. Staff was instructed to reach out to Dousevicz to find a solution.

Adjourned - Motion made by WL with second by DS to adjourn at 8:34 PM. Motion passed unanimously.

Thomas J. Badowski
Recording Secretary
Berlin Public Works Board