

**DEVELOPMENT REVIEW BOARD**  
**108 Shed Road**  
**Berlin, Vermont**

**APPROVED MINUTES**  
Meeting of September 15, 2020

1. The meeting was called to order at 7:04pm

Members present: Bob Wernecke (Chair), Karla Nuissl (Vice Chair), John Friedrich, Josh Fitzhugh (alternate), Polly McMurtry (alternate) and Ture Nelson (alternate)

Staff present: Tom Badowski, Zoning Administrator, Kristi Flynn, Recording Secretary

Others present: Tina Bohl, VTrans, Derek Kenison, VTrans Project Supervisor, Jenny Ronis (Asst. Attorney General). Meeting is being recorded by ORCA.

2. New Business

- A.** Permit 20-022: Petition by State of Vermont Agency of Transportation to Amend Zoning Permit 20-022 in accordance with Sections 4205 and 4305 and dealing with Permit Conditions pertaining to Section 3202.H.8 Maintenance. Permit 20-022 was granted for the "expansion and improvement of an existing Park and Ride Facility".

The Chair opened the hearing at 7:04pm. The applicants were sworn in at 7:05pm. VTrans has requested some changes to the conditions imposed on the Berlin Park N Ride. VTrans believes that the conditions exceeded the Town's authority but VTrans recognizes Berlin's desire to protect their town. The recommendations should be satisfactory to all parties and the Chair feels they are a reasonable compromise.

Ms. Ronis noted that snow removal is part of maintenance, which also includes trash removal. The Chair noted that trash removal hasn't always been taken care of in the past. Ms. Ronis stated that during the transition of responsibilities between districts, routine clean-up hasn't been done. Joe Ruzzo, as district manager, is planning on twice-weekly trash pick-up and he can be called if there are any issues.

**Motion was made by Ms. McMurtry to close the hearing, seconded by Mr. Fitzhugh; motion passed unanimously by roll call.**

**Motion was made by Mr. Wernecke to approve the recommended changes, seconded by Ms. Nuissl; motion passes unanimously by roll call.**

**3. Approval of Minutes**

The approval of the 9/1/20 minutes was tabled to the next meeting.

**Motion was made by Mr. Friedrich to enter deliberative session, seconded by Ms. McMurtry; motion passed unanimously by roll call.**

DRB entered deliberative session at 7:21pm; DRB exited at 8:19pm.

**4. Motion was made to adjourn by Mr. Friedrich, seconded by Ms. McMurtry; meeting was adjourned at 8:20pm.**

*Respectfully submitted by Kristi Flynn, Recording Secretary*