

**Town of Berlin Public Works Board  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405 x304**

**Commissioners**

**Rob Allen / John Charissakis/ Henry Lague Jr. /  
Wayne Lamberton / Gary Laroche**

**Regular Meeting  
Monday September 10, 2018  
Unapproved Minutes**

**Present: John Charissakis (JC) Vice-Chair, Henry Lague Jr. (HL), Gary Laroche (GL), Wayne Lamberton (WL), Robert Clark (RC), Ron Mercier (RM), and Thomas Badowski (TB).**

**Absent: Rob Allen (RA) Chair**

**Meeting called to order at 7:03 P.M.**

**Public Comment - None**

**PAINE TURNPIKE NORTH SEWER IMPROVEMENTS (PTN)**

**Robert Clark – Otter Creek Engineering**

RC distributed a September 10, 2018, PTN update. Two funding sources, with varying degrees of availability, are possible; Vermont Revolving Loan Fund and USDA Rural Development. RC speculates the USDA funding will likely be the preferred source of PTN capital.

RC discussed timing on bid solicitation, noting that PTN may have merits in breaking the construction into two phases; Phase 1 directional boring of Route 62, Phase 2 construction of gravity sewer line. A vigorous discussion on the merits was had with the direction to RC to provide a brief narrative on a non-phased and phased construction, prior to the September 24, 2018, meeting at which time the Board will determine which bidding approach to pursue.

**STAFF REPORTS**

**August 2018 Water and Wastewater Use**

TB distributed in advance August 2018 water use report, indicating 1,116,473 gallons produced and wastewater report indicating 4,995,600 gallons sent for treatment.

**FY19 Sewer Budget**

TB distributed in advance a revised DRAFT FY19 Sewer Budget with the following assumptions:

- 62,676,542 gallons to be billed

- Tiered pricing of the first million gallons per quarter at \$.0092/gallon next million gallons at \$.0120/gallon
- Reduce from \$70K to \$35K Capital Construction
- Increase City Collection and Treatment costs by \$57K

After a brief discussion, WL Moved and HL Second a motion to approve the FY19 Sewer Budget as presented. Motion passed unanimously.

#### **Well #4**

TB explained that the Vermont Land Trust holds a conservation easement on a potential Well #4 property and has been working with the Trust to obtain their concurrence that a municipal water well is not contrary to the goals of the Trust's conservation easement.

#### **Stand By Water Rates**

TB discussed the findings of several municipalities that assess a Stand By Water Rate for connecting fire suppressing sprinkler systems to municipal water. The City of Rutland imposes a rate of \$.0435 per square foot of sprinkled area. Conversely, the City of Montpelier awards tax credits on those buildings that install and connect sprinklers to municipal water. A discussion followed with Staff being directed to continue researching this matter.

#### **Public Fire Protection Payment Plan (PFP)**

TB discussed with the League of Cities and Towns the impact of municipal fire protect on insurance rates. The Town has a current ISO rating of 5. Staff was directed to draft a policy for PFP and vet it with Rob Halpert.

#### **Next Meeting**

The next meeting will be **Monday, September 24, 2018**

**Minutes** – WL moved and HL second a motion to approve the Minutes from August 27, 2018, as written. Motion passed unanimously.

#### **Warrants**

- WL made a motion to approve Accounts Payable Warrant Report 19S05 for checks # 3176 - 3182 in the amount of \$7,711.65 with GL second. Motion passed unanimously.
- WL made a motion to approve Accounts Payable Warrant Report 19W05 for checks #10263 - 10266, in the amount of \$5,788.10 with GL second. Motion passed unanimously.

#### **Round Table**

None

**Adjourned** - Motion made by WL with second by GL to adjourn at 8:38 PM. Motion passed unanimously.

Thomas J. Badowski  
Recording Secretary  
Berlin Public Works Board