



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

Thursday, September 7, 2017¹

7:00 PM

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lamberton. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer; Tim Davis, Road Superintendent. All items are unanimous unless otherwise noted.

Selectboard Member Towne was absent.

APPROVED MINUTES

7:00 p.m.

Public Hearing for the Update of the Traffic and Vehicle Ordinance

The town administrator reviewed the proposed changes to the Traffic and Vehicle Ordinance. Changes are the addition of a stop sign at Caledonia Drive entering Hersey Road, changes to wording for parking restrictions on Lover's Lane and the addition of updated civil fines.

A second public hearing will be held preceding the next Selectboard Meeting on September 18th.

There was no input from the public and the hearing was closed at 7:05 p.m.

Call to Order

Meeting called to order by Chair Nelson.

Selectboard member Towne was absent.

Changes to Agenda

A special event permit application for the Liquor Commission was added.

Public Comment

None.

Treasurer's Report

¹ Meeting held on Thursday due to Labor Day Holiday

Selectboard Meeting
September 7, 2017
Page 2 of 3

The treasurer reported that the auditor will be at the Town Office next Tuesday and Wednesday, September 12&13th to work on the 2017 Audit.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen/Lamberton moved to approve general fund accounts payable warrant number 18G05 with checks 17428 to 17461 in the amount of \$81,024.42. Payroll warrant number 18-05 for payroll from August 20, 2017 to September 2, 2017 in the amount of \$37,477.52.

Signatures-Permit of class 4 Road Maintenance

The permit issued to Randall and Penny Walker for Black Road has been prepared and is ready for signatures. There was discussion if a Board member should or should not sign the permit if that Board member voted no. It was suggested that the town administrator seek signatures from the members who voted in the affirmative and forward the permit and a copy of the town's Class 4 road policy to Mr. Walker.

Signature Planning Board Appointment Document

The Board signed the appointment form for Shane Mispel's appointment to the planning commission.

Highway Superintendent

The highway superintendent advised the Board that he is also having a drainage problem on Addison Drive as three driveways need driveway culverts. This is similar to the problem that had occurred on Bennington Drive discussed at a previous meeting. It is causing a problem to the Town Road. The Board directed the highway superintendent to install the culverts to fix the road problem. He also reported to the Board regarding the beaver problem with the culverts on Crosstown Road. The crew has cleared the beaver dams. Trappers are not interested to trap in the months where beaver pelts are not as valuable. He suggested that the town pay a trapper to solve the problem.

Motion: Lambertson/Hansen to authorize the highway superintendent to contract with a trapper for a price not to exceed \$60 per animal or a grand total of \$1,500.

Right of Way Permit-Henry Perrin-Scott Hill Road

Ben Zabriskie, farm manager for the Henry Perrin farm was in to speak to the board in regard his application for a right of way permit. He explained the location of the right of way. He has met with the highway superintendent at the site.

Motion Hansen/Lamberton to approve the right of way permit for Henry Perrin.

Special Event Permit-Blue Cross-Blue Shield-Central Vermont Heart Walk

Motion: Hansen/Lamberton to approve the special event permit for Blue Cross/Blue Shield and to waive the application fee.

Storm Water Master Plan Project

The consultant has drawn up a list of properties and suggested solutions to reduce or prevent the stormwater from entering streams. The Board will review and this will be on the next agenda.

Approval of Selectboard Minutes

Motion: Lambertson/Kelley to approve the August 7, 2017 minutes.

Selectboard Meeting
September 7, 2017
Page 3 of 3

Motion: Lamberton/Kelley to approve the August 21, 2017 minutes after addition of a listing of the errors and omissions.

Vote 3 yes-Selectboard member Hansen abstained.

Town Administrator Report

The Administrator reported that the rfp for assessing services was sent to eleven firms.

The hazard mitigation plan is due to expire next May. The regional planning commission has assisted with this process in the past. Currently they have not gotten a grant for this work but are still seeking sources of funds.

Round Table

Selectboard Member Nelson reported that he will not be able to attend the VLCT town fair on October 4th or 5th.

Selectboard Member Hansen report that there is an opening on the Berlin School Board.

Liquor Control Board

Hansen/Lamberton to adjourn the Selectboard and convene the Liquor Board

The Board considered a special event permit for Burlington Beer Company for an event at Fresh Tracks on September 23rd from 1 p.m. to 8 p.m.

Motion: Lamberton/Hansen to approve the special event permit.

Motion: Hansen/Lamberton to adjourn the liquor control board and re-convene the Selectboard meeting.

Executive Session

Motion: Hansen/Lamberton to convene in executive session pursuant to 1 V.S.A. §313(a)(2)

The adjourned the Executive Session and resumed the Public Session

Motion: Hansen/Lamberton to adjourn.

For the Select Board:

Dana I. Hadley