



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Thursday of Each Month**

**Thursday, October 17, 2019
7:00 PM**

Selectboard Members: Bradley Towne, Chair; Jeremy Hansen, Vice Chair; Angelina Capron, Secretary; Flo Smith and Justin Lawrence. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

UNAPPROVED MINUTES

Public Hearing – Black Road

Dave Dout commented against the reclassification. Towne made comments on the history of the topic leading to the hearing. Hansen commented that he understood there was consensus to try maintaining the road for a year on trial basis without reclassification. Lawrence commented that the reclassification leads to additional state aid. Josh Walker commented on the change in condition which led him to bring the request to the board. Walker asked about a zoning regulations. Hansen moved to exit public hearing and reconvene select board. Seconded by Smith. Passed unanimously.

Call Meeting to Order

Towne called the meeting to order. Capron absent. Assistant Town Administrator Badowski was present in place of Town Administrator Hadley.

Changes to Agenda

None.

Public Comment

None.

Classification of Black Road

Hansen moved to trial a winter maintenance plan having the Berlin highway crew maintain the portion of Black Road (from Crosstown Road roughly 385 feet) over the coming winter, taking the responsibility over from the land owners for one winter. Seconded by Smith. Passed unanimously.

Treasurer's Report

Isabelle provided the September trial balance, budget status report, and delinquent tax report. Isabelle received an email from the state regarding state taxes. Revised bills used to go out twice during the year but will now be three times per year.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen moved to approve general fund accounts payable warrant number 20g07 with checks 19646-19683 in the amount of \$158,180.17; also payroll warrant number 20-08 for payroll from September 29, 2019-October 12, 2019 in the amount of \$42,656.76. Seconded by Smith. Passed unanimously.

Recreation Board – Hannah Conner, and Mike Noyes

Hannah Conner introduced herself and discussed her interest in joining the commission.
Mike Noyes introduced himself and discussed his interest in joining the commission.
Hansen moved to appoint Hannah Conner and Mike Noyes to the recreation board. Seconded by Smith. Passed unanimously.

Planning Commission – New Town Center

Members of the Planning Commission, Pauly McMurtry and Jacob Coopwell, attended the meeting to speak to the board. McMurtry discussed a visit to South Burlington and a meeting she attended with Chittenden County officials from surrounding towns. There is a requirement for a map before designating a town meeting. She shared some of what she learned at that meeting. The Planning Commission will be meeting with the conservation commission to discuss working together on the plan. McMurtry stressed the need for someone to spearhead the project and for good public involvement.

Economic Development Council Meeting

Hansen explained the material provided to members of the board regarding the tax stabilization application that the council approved to pass to the board for consideration.

Municipal Ticketing for Zoning Infractions

Badowski spoke about law enforcement information and material provided by the Vermont League of Cities and Towns. A representative from the League is available to provide a presentation on enforcement. Chief Wolf explained the Berlin PD's role in the issuance of a municipal ticket. Officers have the responsibility to deliver a ticket issued by an authority within the town. Towne asked if the tickets are appealed in court or at the town. An appeal or challenge is brought to the judiciary and it would be clear on the ticket where to go to challenge a ticket.

Approval of Selectboard Minutes – 9/19/2019

Smith moved to approve the minutes of 9/19/19. Seconded by Lawrence. Passed unanimously.

Town Administrator Report

Public Works Update:

Badowski provided a map and discussed the sewer project on Paine Turnpike North to eliminate three existing and aged pump stations. The project is planned to go to bid in November and work beginning when school is out. Hansen mentioned coordinating with the state work on the park and ride to prevent conflicts. The bid will also include the cost to extend a section. The church located up the road wishes to connect to the water system, will pay the cost, but will receive a better rate if bid into the rest of the project.

DRB Scheduled Hearings

The DRB will be receiving an application from Central Vermont Hospital for a new building. It will be four stories, with psychiatric beds. Representatives from the hospital will attend a meeting in November. Towne asked about what the hospital expects for water usage. Those numbers are forthcoming.

The senior housing project at the mall attended an Act 250 hearing and the sense was that they will look to begin construction sometime in 2020.

Badowski discussed a letter received from Maplewood asking to place a sign directing drivers to I-89 due to discrepancies with GPS systems creating confusion. Towne asked if the placement of that sign would interfere with snowmobiles which does not seem to be an issue.

Roundtable

None.

Executive Session

For the Select Board:

Bethany A. Towne