

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

**Commissioners
Rob Allen / Henry LaGue Jr. /
Wayne Lamberton / Dana Marineau
Assistant - Mary S Wissell**

**Regular Meeting
Approved Minutes
Monday October 12, 2015**

**Present: Dana Marineau, Chair; Henry LaGue, Wayne Lamberton, Ron Mercier
and Mary Wissell.**

Absent: Rob Allen

Meeting called to order at 7:00 P.M.

Public Comment - none.

Maintenance - Ron Mercier had nothing to report.

First In Fitness - Wayne Lamberton and Ron Mercier met with Mike Woodfield and Tim at First In Fitness. The meeting was to determine where the condensation from the pool area drains. It was discovered they have air handlers on the roof and condensation drains out on to the roof to evaporate in the summer and winter it's an ice rink. They discussed the hot tub drainage that goes into the sewer system and agreed that 1,000 gallons per week, 52,000 gallons annually, go in the system, this usage is unmetered. Mike had asked for an abatement adjustment in the amount of \$ 3,560.84 for 2013 and 2014 because of high bills received when the pool supply make up meter was not working. Wayne Lamberton made a motion that a refund be issued to First In Fitness minus the charge for 104,000 gallons of unmetered usage and 52,000 gallons of unmetered usage in addition to metered usage, will be charged annually for all future billings. Henry LaGue 2nd the motion. Vote - All in favor. (104,000 gallons x \$.008229 = \$ 855.81. Refund amount - \$ 3,560.84 minus \$ 855.61 = \$ 2,705.03).

Courtland Construction Company – Mary Wissell received a call from James Gordon, owner of E & J Realty Farm Stand on Route 302 in Berlin. James was calling re the construction by/at his property and claimed his business was shut down because he was not notified prior to the construction. A report was requested from Roth Perry who outlined what transpired and the details of the notifications of personnel at the Farmers Market and Dunkin Donuts. At this

time the Commissioners believed reasonable effort was made to coordinate with them and the employees/managers were informed and asked to relay information. Wayne Lamberton made a motion to have the emails and report detailing what transpired sent to James Gordon. Henry LaGue 2nd the motion.

Courtland Construction Co - A final invoice for work to repair a section of sewer line on Route 302 and field reports were reviewed. Henry LaGue made a motion to have a special check drawn and sent to CCC in the amount of \$ 53,802.08. Wayne Lamberton 2nd the motion. Vote All in favor.

Brook Field Service - Annual Preventive Maintenance Inspection reports were reviewed for the generators at Partridge Farms, Main and Shaw's Pump Stations. No problems were reported.

Minutes - Wayne Lamberton made a motion to approve minutes from the September 28th Meeting of the Commission as written. Henry LaGue 2nd the motion. Vote - All in favor.

Warrants: Henry LaGue made a motion to approve Accounts Payable Warrant Report #16S6 dated October 12, 2015 in the amount of \$ 1,214.99, checks #2742 - 2745. Dana Marineau 2nd the motion. Vote - All in favor.

Round Table – None

Adjourned - Meeting adjourned at 7:35. Motion made by Wayne Lamberton, 2nd by Henry LaGue. Vote - All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: October 26, 2015