



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Monday, October 2, 2017
7:00 PM**

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lamberton. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

APPROVED MINUTES

Call to Order

Chair Nelson called the meeting to order.

Changes to Agenda

Hadley asked to add discussion for approval for working in the right of way application. And to remove the Discussion regarding route 62.

Public Comment

None.

Treasurers Report

Isabelle reported on the Town sub accounts that total approximately \$325,000. She has worked with the bank to use a sweep account into repurchase agreements that would increase the amount of interest that is earned. She also has three properties that she has provided the paperwork to the attorney to begin the tax sale process.

Storm Water Master Plan

The Board met with Pam D'Andrea from Central Vermont Regional Planning Commission (CVRP), Karie Garvey and Kateri Bisceglia from Watershed Consulting Associates. Pam reviewed with the Board the work being done on the Storm Water Master Plan for the Town. The consultant has identified over 70 sites that they reviewed and have chosen the top twenty that they feel to be most important sites to be considered. Sites that have over three acres of impervious surfaces will soon be subject to new state regulations in regard to storm water. There was discussion on how to choose properties that would be a successful project. Karie Garvey discussed how the top sites were chosen, municipal properties, and properties that have limited management for storm water. They also looked at what solution would be recommended for each site, considering soil types, proximity to the stream that it drains to and the Best Management Practice (BMP) for each site. The project is important as properties will be subject to having a BMP plan. The top five properties will receive assistance with a design plan. Properties will be assigned by a grant to implement a storm water plan. The other identified properties in the top 20 will be given information and may be considered for a future grant.

Selectboard Minutes

October 2, 2017

Page 2 of 2

Rfp- Assessing Discussion

Town Administrator Hadley informed the board that the Request for Proposals (rfp) for assessing had been released but no bids received. From conversations, he believes that the professional insurance at the level required was preventing bids. The current vender does not wish to entertain the rfp. The board discussed what other towns use for assessing. Other towns have a full-time employee for the job. Options will continue to be explored for securing that work.

Request to Work in the Right of Way

The application was sent in from the Thunder Chicken Snow Mobile club in Barre. They had a trail re-route and would like to build a ramp to get to and cross the road. Lamberton moved to approve the curb cut. Seconded by Towne. Passed unanimously.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen moved to approve general fund accounts payable warrant number 18g07 with checks 17499-17541 in the amount of \$117,014.88. Also payroll warrant number 18-07 for payroll from September 17, 2017 through September 30, 2017 in the amount of \$40,967.38. Also reconciled August 2017 bank statements from the general fund, sewer division and water division. Seconded by Kelley. Passed unanimously.

Approval of Previous Meeting Minutes- 9/18/2017

Lamberton moved to approve minutes with noted correction. Seconded by Hansen, Passed 4-0. Towne abstained.

Town Administrator Report

Hadley reminded the board he will be going to a policy meeting and if they had any comments or questions he would bring them to the meeting.

Round Table

Nelson mentioned the town has received good feedback on officers in the police department and thanked the department and those officers for good work.

Hansen moved to adjourn the regular Selectboard Meeting and Enter in Executive Session to discuss a legal matter. Second by Lamberton

Executive Session

The Board exited executive session and Hansen moved to adjourn second by Lamberton.

For the Select Board:

Bethany A. Towne