

**Town of Berlin Public Works Board  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405 x304**

**Commissioners**

**Rob Allen / John Charissakis/ Henry Lague Jr. /  
Wayne Lamberton / Gary Laroche / Ted Long (Alternate)**

**Regular Meeting  
Monday November 26, 2018  
Approved Minutes**

**Present: Rob Allen (RA) Chair, Gary Laroche (GL), Ted Long (TL), Henry Lague Jr. (HL), David Delcore (DD), Ron Mercier (RM) and Thomas Badowski (TB).**

**Absent: John Charissakis (JC) Vice-Chair, Wayne Lamberton (WL)**

**Meeting called to order at 7:00 P.M.**

**Public Comment - None.**

**STAFF REPORTS**

**PAINE TURNPIKE NORTH SEWER IMPROVEMENTS PROJECT (PTN)**

TB explained the VTrans Highway access permit, for excavation of the Route 62 crossing, has been submitted and approved. Work is to commence by December 1, 2018.

Application for USDA funding request continues. Application due date is December 21, 2018.

Initial meetings with PTN parcels owners, that easements are required, will begin this week. These owners include Superior Development, Central Vermont Chamber of Commerce, 802 Honda, Berlin Fire Station and Berlin Elementary School.

**Emergency Power at Pumphouse**

TB distributed in advance a proposal by Benoit Electric to install a “quick disconnect” at the pumphouse for backup generator service in the event of a sustained power outage. TL requested confirmation if the quote included a transfer switch. TB will ascertain and report back.

**Well #4**

The landowner has verbally agreed to the verbiage of the revised Option Agreement.

Vermont Land Trust now requires to “add a contingency that VLT approve the system”. TB will discuss this request with VLT and develop language for review.

### **Stand By Water Fee.**

TB distributed in advance a Stand By Water Rate schedule. This schedule mirrors that used by the City of Rutland. TB to get list of those properties in Berlin, served by Berlin Municipal Water, that have sprinkler systems. After a brief discussion, the schedule was tabled until a full Board was available to discuss.

### **Public Fire Protection Access Fee (PFP)**

TB distributed a DRAFT Resolution Establishing Public Fire Protection Access Fee which had been vetted by legal counsel and included recent edits. Further discussion was tabled until a full Board is present.

### **Next Meeting**

The next meeting will be **Monday, December 10, 2018**

**Minutes** – GL moved and TL second a motion to approve the Minutes from November 13, 2018, as written. Motion passed unanimously.

### **Warrants**

- GL made a motion to approve Sewer Accounts Payable Warrant Report 19S09 for checks # 3204 - 3208 in the amount of \$10,333.49 with TL second. Motion passed unanimously.
- GL made a motion to approve Water Accounts Payable Warrant Report 19W08 for checks # 10280 - 10283 in the amount of \$3,186.88 with TL second. Motion passed unanimously.
- GL made a motion to approve Water Division Loan Payment #6 in the amount of \$81,405 with TL second. Motion passed unanimously.

### **Round Table** None

TB informed the Board of the announced Senior Housing project on the Berlin Mall campus. This facility is estimated to consume 45 ERUs of water.

**Adjourned** - Motion made by GL with second by TL to adjourn at 7:39 PM. Motion passed unanimously.

Thomas J. Badowski  
Recording Secretary  
Berlin Public Works Board