

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, Vt 05602  
(802)223-4405, Option 7**

**Commissioners  
Rob Allen / Henry LaGue Jr. /  
Wayne Lamberton / Dana Marineau  
Assistant - Mary S Wissell**

**Regular Meeting  
Approved Minutes  
Monday November 24, 2014**

**Present: Rob Allen, Chair; Henry LaGue, Wayne Lamberton, Ron Mercier  
and Mary Wissell.**

**Absent: Dana Marineau**

**Meeting called to order at 7:05 P.M.**

**Public Comment - none.**

**Maintenance** – Previously the Commission questioned if directional boring would be possible to solve problems with the sewer line that is in a man-made wetland adjacent to Shaw’s pump station. Ron Mercier recommended completely redoing this portion of line. He also recommended running two lines so they could be switched and use one line if repairs were needed. An alternative to working in the wetlands would be to install a new force main by the mall entrance and/or down Paine Turnpike. At this time Paine Turnpike has a lack of customers but this route would provide the possibility of eliminating pump stations. Rather than having a feasibility study done at this time, the Commission feels they should evaluate the entire area to determine the best possible solution.

**Brook Field Service** - Preventive Maintenance Agreements for generators at the Main Pump Station; Partridge Farm Pump Station and Shaw’s Pump Station were reviewed. Program #1 is for complete annual service w/o a state inspection/certificate. Wayne Lamberton advised that since the generators are not Life Safety Generators the State Inspection Sticker is not needed. Motion was made by Wayne Lamberton to approve the annual service agreements, Program #1 Complete Annual Service once a year excluding the Life Safety Sticker. Henry LaGue 2<sup>nd</sup> the motion. Vote - All in favor.

**Montpelier Public Works** - A letter dated November 19, 2014 from Phelps Engineering Inc outlining comments and recommendations of annual billings based on their findings was reviewed. They maintain the Annual Wastewater

Billing for the Cost of Collection is not in accordance with the contract. A letter mailed to Montpelier Public Works was sent on November 18, 2014 requesting a meeting to discuss specifically the allowable administrative cost deemed necessary for the operation of the plant, the cost being charged related to the force main and the revenue from septage and leachate. All payments to Montpelier Public Works for the collection and treatment of wastewater will be held until these issues are resolved.

**Water System** - The Selectboard has asked Ron Mercier to run the Water System when it comes on line. Discussion re service to the Sewer Commission and how it would be impacted was discussed. The Operating and Maintenance Agreement does have a conflict of interest code of conduct that states the Contractor shall take all reasonable steps to avoid any action or circumstance, whether or not strictly prohibited by this code, which might result in, or create the appearance of, a conflict of interest.

**Warrants** - Henry LaGue made a motion to approve Accounts Payable Warrant Report #11 dated November 24, 2014, checks # 2624 thru 2627 in the amount of \$ 35,648.23. Wayne Lambertson 2<sup>nd</sup> the motion. Vote – All in favor.

**Round Table** - Henry LaGue began the discussion re James Hartson being acknowledged for his dedicated service to the Sewer Commission, possibly in the annual Sewer Commission Report. Jim was a great source of knowledge and had been a Commissioner since 2001.

**Adjourned** - Meeting adjourned at 8:30. Motion made by Henry LaGue, 2<sup>nd</sup> by Wayne Lambertson. Vote - All in favor.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved: January 12, 2015