



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Monday, November 21, 2016
7:00 PM**

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lamberton. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

UNAPPROVED MINUTES

Call to Order

Meeting called to order by Chair Nelson.

Changes to Agenda

Hadley added Town Administrator Report.

Public Comment

None.

Treasurers Report

Isabelle provided the October trial balance, budget status report, and delinquent tax report. She discussed the detail provided on the delinquent tax report. There were several accounts with less than \$500 owed. Isabelle sent payment books to the 16 accounts, and received contact from 13, including some full payments. She has felt this approach is successful so far. She provided details of an upcoming tax sale.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen moved to approve accounts payable warrant number 17g10 with checks 16679-16706 in the amount of \$20,250.77. Also accounts payable warrant number 17w10 with check 10114-10117 for the water division in the amount of \$4,498.01. Also journal entries for October 2016 and also tax admin for October 2016. Seconded by Lamberton. Passed unanimously.

Rich Hopkins- Cross Vermont Trail

Craig ??? was present to discuss the Cross Vermont Trail system. He discussed a project in the area of Gallison Hill Road and Route 2. For the project to be completed a bridge will need to be made over the Winooski with the trail connecting to the bike path in Montpelier. Both Montpelier and East Montpelier have expressed a willingness to contribute financially to the completion of the project. There are funds already sitting in an account earmarked for bike path use from a previous project that did not proceed. The recreation board is supportive of the project and feels that it would be a good way to use some of those funds. Hansen moved to authorize the recreation board to transfer \$3,000 from the bike trail fund to the cross Vermont trail project contingent upon legal review. Seconded by Towne. Passed unanimously.

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Chris LaMonda- Barre Town Ambulance

LaMonda discussed the two new trucks and reviewed features of them. The meeting moved outside to view the truck that LaMonda had driven to the meeting.

Town Report Bid Opening

Five bids were received for 600 copies to be made. Select print solutions, \$2,564. RePro, \$2,750. Jet Service Envelope, \$2,627. L. Brown and Sons Printing, \$2,559. RC Gradeshaw Company, \$2,626. Lambertson moved to award the bid to :. Brown and Sons Printing in Barre. Seconded by Hansen. Passed unanimously.

Traffic Ordinance and Vehicle Ordinance

There has been discussion of combining the ordinances. Hadley provided copies of the existing documents and changes that he has made. Other changes were discussed and wording clarified.

Town Administrator Report

The planning board is meeting for the unified code one more time before attending a meeting. They intend to have it on the ballot for March.

The DRB is meeting on the 6th.

Approval of Previous Meeting Minutes- 10/17/2016 & 11/14/2016

Lamberton moved to approve the minutes of October 17 as printed. Seconded by Towne. Passed 4-0 with 1 abstained. Hansen moved to approve the regular selectboard meeting minutes from Monday, November 14, 2016. Seconded by Towne. Passed unanimously.

Round Table

None.

Executive Session

Hansen moved to enter into executive session pursuant to 1 vsa section 313a2 to discuss negotiating or securing real estate purchase or lease options. Seconded by Kelley. Passed unanimously.

For the Select Board:

Bethany A. Towne