



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month¹**

Monday, November 14, 2016

5:30 PM

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lamberton. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

APPROVED MINUTES

Call to Order

Meeting called to order by Chair Nelson.

Changes to Agenda

No changes to the agenda

Public Comment

None.

Treasurers Report

Treasurer Isabelle provided the Selectboard the October reconciled bank accounts and payable warrants for the general fund and the water division. She advised the Board that Sewer and Water Bills were due as of November 14th and the second tax installment due on Wednesday, November 16th. There will be tax sale on December 13th and she will provide details regarding the sale to the Board in the event that the Board would like a site visit.

Curb Cut Permit-Chenette-Vaupel-Stridsberg-Belknap Road

Bernie Chenette and Mike Vaupel were in to discuss Mr. Vaupel's application for a curb cut permit. He plans to construct a new driveway that will access his future home. He shares a driveway with a neighbor and the new driveway will also be shared. Mr Chenette is an abutter to Mr. Vaupel and plans to use the driveway for temporary access for a logging operation on his property. The Board reviewed plans for the new driveway. The old driveway will be abandoned. The new location will provide easier access and improved safety. Hansen moved to approve the Curb Cut Permit on Belknap Road as presented. Seconded by Lamberton. Passed unanimously

¹ Meeting held on second Monday of month as meeting space was unavailable due to the general election.

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Town Administrator's Report

Hadley reported that notice was received from the agency of transportation regarding the rail crossing that was recently upgraded on Route 302. The concrete pads have cracks in them and the agency has requested that the contractor replace them. They will be replaced next spring.

The Town has received the October reports from Barre town ambulance and from the water operators. The administrator reported on a recent meeting of Vermont Town and City Managers Association.

Approval of Previous Meeting Minutes- 10/17/2016

This item was passed over.

Round Table

Towne reported that he has spoken with Martin Kelley of Junction Road regarding concerns about work done on Junction Road. Members Towne and Lamberton agreed that there are items that need to be addressed. Lamberton will do a site visit with the road superintendent for a resolution.

There was discussion regarding future water source needs as development continues.

Approval of Licenses, Permits, Vouchers, and Applications

Lamberton moved to approve payroll warrant 17-10 for payroll of October 16, 2016 – October 29, 2016 in the amount of \$42,198.69. Also payroll warrant 17-11 for payroll from October 30, 2016-November 12, 2016 in the amount of \$40,864.96, as well as accounts payable warrant number 17-g-9 with checks 16607 – 16678 in the amount of \$112,795.95. As well as accounts payable warrant number 17-w-9 with check 10107-10113 for the water division in the amount of \$9,423.74 and October reconciled bank statements for the general fund and water division. Seconded by Hansen. Passed unanimously.

Kelley moved to adjourn seconded by Towne.

For the Select Board:

Dana I. Hadley