

**Town of Berlin Public Works Board  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405 x304**

**Commissioners**

**Rob Allen / John Charissakis/ Henry Lague Jr. /  
Wayne Lamberton / Gary Laroche / Ted Long (Alternate)**

**Regular Meeting**

**Tuesday November 13, 2018**

**Approved Minutes**

**Present: Rob Allen (RA) Chair, Gary Laroche (GL), Wayne Lamberton (WL), Ted Long (TL), Robert Clark (RC), and Thomas Badowski (TB).**

**Absent: John Charissakis (JC) Vice-Chair, Henry Lague Jr. (HL)**

**Meeting called to order at 7:00 P.M.**

**Public Comment - None.**

**PAINE TURNPIKE NORTH SEWER IMPROVEMENTS PROJECT (PTN)**

**Robert Clark – Otter Creek Engineering**

RC distributed a Summary of Design Phase Tasks & Budget for PTN. Additionally he produced 30% design drawings high-lighting the following:

- Relocation of Chamber Pump Station off of the right of way allowing for gravity flow from Chamber building and keeping option to gravity flow towards Montpelier in the future
- Replacement in kind of two inch force main with 6 inch force main from Chamber to discharge manhole on Fisher Road
- Relocation of Route 62 water main crossing west of current location with drilled HDPE pipe
- Elimination of Shaw's pump station
- Easement requirement from five (5) properties including Chamber, Shaw's, Fire station, Elementary School and 802 Honda. RC and TB to schedule meetings with property owners.
- Reuse of existing Route 62 water main crossing for gravity sewer

With respect to the use of the Route 62 water main crossing for gravity sewer use, WL moved and GL second a Motion for staff to develop, sign and submit a State Highway Access and Work Permit to the Vermont Agency of Transportation to allow test pitting in the State right-of-way of the steel casing currently used for water line for possible use as gravity sewer line. After a brief discussion, Motion passed unanimously.

RC provided in advance a DRAFT Engineering Service Agreement (ESA) for PTN Final Design. Estimated cost of Final Design is \$79,355. TL inquired and was satisfied as to the makeup of listed Expenses. Though no formal

agreement by the Board was necessary at this time, as USDA needs to review and approve the ESA, the Board agreed to continue the final design phase with a “good faith” intent.

## **STAFF REPORTS**

### **October 2018 Water and Wastewater Use**

TB distributed in advance October 2018 water use report, indicating 1,515,756 gallons produced and wastewater report indicating 4,445,800 gallons sent for treatment.

### **Well #4**

Rob Halpert has vetted the recent DRAFT of the Well #4 Option Agreement and the Executive Committee has reviewed same and instructed TB to forward it to the property owner for review and signature.

### **Stand By Water Fee.**

TB distributed in advance a Stand By Water Rate schedule. This schedule mirrors that used by the City of Rutland. After a brief discussion, the schedule was tabled.

### **Public Fire Protection Access Fee (PFP)**

TB distributed a DRAFT Resolution Establishing Public Fire Protection Access Fee which had been vetted by legal counsel and included recent BOARD edits. RA suggested applying PFP to non-residential beneficiaries of PFP. Further discussion was tabled until a full Board is present.

### **Facility Visits**

November 17, 2018, at 10 AM at the Town Office for Tours of all PW assets.

### **Next Meeting**

The next meeting will be **Monday, November 26, 2018**

**Minutes** – WL moved and GL second a motion to approve the Minutes from October 08, 2018, as written. Motion passed unanimously.

### **Warrants**

- WL made a motion to approve Sewer Accounts Payable Warrant Report 19S08 for checks # 3193 - 3203 in the amount of \$44,140.37 with GL second. Motion passed unanimously.
- WL made a motion to approve Water Accounts Payable Warrant Report 19W07 for checks # 10272 - 10279 in the amount of \$4,729.13 with GL second. Motion passed unanimously.

**Round Table** None

**Adjourned** - Motion made by GL with second by TL to adjourn at 8:33 PM. Motion passed unanimously.

Thomas J. Badowski  
Recording Secretary  
Berlin Public Works Board