

**Town of Berlin Public Works Board  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405 x304**

**Commissioners**

**Rob Allen / Wayne Lamberton / Gary Laroche  
Ted Long / David Sawyer**

**November 12, 2019  
Unapproved Minutes**

**Present: Rob Allen (RA) Chair, Ted Long (TL), Wayne Lamberton (WL), David Sawyer (DS), Ron Mercier, Robert Clark (RC), Paul O’Leary (PO), Jed Dousevicz (JD) and Thomas Badowski (TB).**

**Absent: Gary Laroche (GL),**

**Meeting called to order at 7:05 PM**

**Berlin Mall Water Line – Paul O’Leary – O’Leary-Burke Civil Associates**

PO distributed “Berlin Place Senior Living Facility – Water Main Plan – Option 1” drawing depicting extension of 10 inch water line from Kohl’s to the proposed location of Berlin Place Senior Living Facility located on the Berlin Mall Campus. PO is asking that the Public Works Board consider taking ownership of this line once it is installed to Town standards. A Board discussion requiring items including a proposed 20 foot easement, additional hydrant near the mid-point of the southern leg, quality assurance and quality control inspection during construction and Record Drawings was had. PO and JD agreed that these requirements would be included in the ultimate construction.

WL moved and DS second a Motion that the Berlin Public Works Board assume ownership of the 10 inch water main from Fisher Road to the proposed Berlin Place Senior Living Facility as presented with the noted additional items discussed. Motion passed unanimously.

**Paine Turnpike North Sewer Improvement Project (PTN) – Robert Clark Otter Creek Engineering**

RC received and working through comments by VTrans on PTN crossing Route 62.

RC will schedule a meeting with USDA to discuss the punch list items needed to receive their approval of the Bid documents. Board members are encouraged to attend this meeting and offer support.

**Well #4**

Rob Halpert still waiting on Sellers counsel for closing documents

### **Route 12 Sewer Project**

VTrans held their second meeting on November 1, 2019, to reconvene stakeholders in the Route 12 project. Central Vermont Regional Planning Commission has offered their expertise in grant writing and will pursue among other grants, monies from the Community Development Block Grant (CDBG) program. Grant monies are anticipated to be used to bridge the gap between the VTrans earmark and the ultimate project cost. Only if the project comes with no debt will Berlin Public Works consider taking ownership. An early December meeting is anticipated to reconvene.

### **Water and Sewer Allocation**

TB anticipates Barrett Enterprises soon to request sewer allocation for their Paine Turnpike N parcels.

### **Municipal Wastewater Collection System Ordinance**

TB distributed DRAFT copies of a Staff vetted Ordinance. The Board will dedicate the majority of the November 25, 2019, to finalizing the Ordinance.

### **Next Meeting**

The next meeting will be **November 25, 2019**.

**Minutes** – WL moved and TL second a Motion to approve the Minutes of October 28, 2019, as written. Motion passed unanimously.

### **Warrants**

- WL made a motion to approve Sewer Accounts Payable Warrant Report 20S07 for checks # 3333– 3338 for a total of \$5,276.69 with DS second. Motion passed unanimously.
- WL made a motion to approve Water Accounts Payable Warrant Report 20W07 for checks # 10380 - 10381 for a total of \$2,760.08 with DS second. Motion passed unanimously.

**Adjourned** - Motion made by WL with second by DS to adjourn at 8:05 PM. Motion passed unanimously.

Thomas J. Badowski  
Recording Secretary  
Berlin Public Works Board