

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

**Commissioners
Rob Allen / Jim Hartson /
Henry LaGue Jr. / Dana Marineau
Assistant - Mary S Wissell**

**Regular Meeting
Unapproved Minutes
Monday November 10, 2014**

Present: Rob Allen, Chair; Henry LaGue, Dana Marineau and Mary Wissell.

Absent: Jim Hartson

Meeting called to order at 7:05 P.M.

Public Comment - none.

Minutes – Henry LaGue made a motion to approve the minutes for October 27, 2014 Meeting as written. Dana Marineau 2nd the motion. Vote – All in favor.

Maintenance - Ron Mercier reported on October 14th he discovered a break in the Shaws force main. The Commissioners reviewed file history re problems with this line that is in a man-made wetland adjacent to Shaw's pump station. At a meeting with the Army Corps of Engineers in 2007, the Commission was advised that the practicable alternative to the proposal of building an access road for maintenance purposes, would be to move the sewerline to at or near Route 62. As per this meeting, the Commission was asked to contact the Vermont Agency of Transportation to determine if an easement could be obtained to install the sewerline within the Route 62 right-of-way. AOT was contacted regarding placing a line along Vt 62, they advised this is a Limited Access Highway and advised that it is not impossible to get a permit to install a new line along the road but the town would have to prove hardship in this case as permits are not granted on Limited Access Highways. This project would be very costly and there would be a problem keeping snow removed from the area. Henry LaGue suggested that the Commission consider directional boring as a solution to the problem of access to the line as ultimately repairs will have to be done. Mary Wissell is to research names of local companies who do directional boring and also discuss the boring, distance etc with Ron Mercier.

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Financial - At the October 13th Meeting the Commissioners decided that the allocation fees that are presently in a regular bank account should be transferred to a certificate of deposit. The balance for the Allocation Account (the amount that has not been converted to a certificate of deposit) is \$ 20,790.00. Presently when allocation payments are received, they are deposited in the general operating account. Treasurer Diane Isabelle has proposed setting up a sub account so these deposits will be 1) in a special account for allocation purchases only and 2) the balance of these accounts will not be included in the WPF general operating account. Henry LaGue made a motion to have \$ 20,790.00 transferred to a five year certificate of deposit in the North Country Federal Credit Union and all future allocation funds are to be deposited in a sub account. Dana Marineau 2nd the motion. Vote - All in favor

Warrants - Dana Marineau made a motion to approve Accounts Payable Warrant Report #10 dated November 10, 2014, checks #2616 and 2623 in the amount of \$14,850.78. Henry LaGue 2nd the motion. Vote – All in favor.

Round Table - Rob Allen reported on the proposed Crosstown sewer line. He has spoken to Tom Willard, 215 Crosstown Road; Nathan Huck, 25 Bosworth; Andy Pitonyak, 73 Bosworth. Pitonyak's are not interested in connecting to the system. The other residents are and have discussed putting a pump station on the end of Allen's land as proposed by Engineer Chenette and connecting these three houses, thus extending the line piece meal rather than extending service to the entire area at once.

Adjourned - Meeting adjourned at 8:00. Motion made by Dana Marineau, 2nd by Henry LaGue. Vote - All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: