

**Berlin, VT**  
**Planning Commission Meeting**  
**May 13, 2020**  
**7:00 PM**

**APPROVED MINUTES**

**Planning Commissioner Members Present:** Karla Nuisl (KN), Polly McMurtry (PM), David Huber (DH), Jacob Coakwell (JC)

**Absent:** Jared Felch (JF)

**Others:** Brandy Saxton (BS), Wendelyn Bolles, JC Earle (JCE) and Thomas Badowski (TB).

7:00 PM Call to Order by Chair Nuisl

**Approval of Minutes**

PM moved and JC second a Motion to approve the Minutes of April 8, 2020, as amended. With a roll-call vote, Motion passed unanimously.

PM moved and JC second a Motion to approve the Minutes of April 22, 2020, as written. With a roll-call vote, Motion passed unanimously.

**Berlin Town Center (BTC)**

Virtual Workshop – BS shared the results of the 25 visitors to date who have visited the BTC Virtual Workshop at <https://placesense.com/berlin/>. There was general agreement that greater participation in the Workshop is needed. Additional methods discussed to get the word out include press releases, local institution's email address books, Berlin Elementary School outreach, neighboring Front Porch Forum communities among others. These sources to be pursued by Commission members, staff and BS team.

BS will bring Paul Simon to the next Planning Commission meeting to begin discussions on BTC Official Map.

**Village Wastewater Solutions – Riverton**

TB distributed in advance the PM revised Question #22 of the AARP Grant which is to be used to fund Phase 1 of a scale appropriate wastewater treatment system for Riverton.

After a brief discussion PM moved and DH second a Motion to submit the AARP Grant as amended. With a roll-call vote, Motion passed unanimously.

JCE thanked the Commission for their efforts.

**Next Meeting**

May 27, 2020

**Adjourn** Chair KN adjourned at 7:54 PM