

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, Vt 05602  
(802)223-4405, Option 7**

**Commissioners  
Rob Allen / Henry LaGue Jr. /  
Wayne Lamberton / Dana Marineau  
Assistant - Mary S Wissell**

**Regular Meeting  
Unapproved Minutes  
Monday May 9, 2016**

**Present:** Rob Allen, Chair; Henry LaGue, Wayne Lamberton, Ron Mercier and Mary Wissell.

**Absent:** Dana Marineau

**Meeting called to order at 7:05 P.M.**

**Public Comment** - none.

**Route 12 Sewer Project** – Sewer Line Extension Agreement – No action.

**MPW's Temporary Allocation Rt 12 and Contract Amendment.** An email from Tom McArdle of Montpelier Public Works explaining that the 50,000 gpd Special Allocation assessment is specific to that area and can not be transferred to the towns existing allocation. Emails and information to finalize the Amendment have been forwarded to Attorney Halpert.

**MPW's Water Resource Recovery Facility** - MPW's will be moving forward with the preliminary engineering review for the Water Resource Recovery Facility modernization and phosphorous reduction improvement project. MPW's is presently considering the engineering services needed to undertake this process through an RFQ method as well as the various funding options that may be available. MPW's invited Berlin Sewer Commission to ask questions, offer comments during the review and evaluation phase, final design and construction. Wayne Lamberton made a motion to elect Commissioner Dana Marineau to be the towns representative to attend meetings, participate in the evaluation process and to report to the Sewer Commissioners biweekly on the progress of the project. Henry LaGue 2<sup>nd</sup> the motion. Vote - all in favor.

**Maintenance:** Ron Mercier reported he reviewed the plans for the proposed Route 12 pump station. Ron noted the design calls for Barnes pumps, he does not recommend using these pumps because of past experience. Ron recommends Flight Pumps – The Commission advised Ron to contact Ellery Parkard and request that Flight Pumps be used.

**Crosstown Sewer Line** - Rob Allen reported that concerned residents met re the proposed Crosstown Road sewer extension. The consensus is that a \$ 15,000 hook up fee is too much money. Discussion re funding by the Sewer Commission and payment would be through a debt service. Rob Allen advised that as a Commission he felt that the Commission should help the customers if at all possible if they chose to participate in a project. The Commission discussed how to do that, charge a debt service or how this could be handled. Henry LaGue advised he is against using sewer commission money and questioned what to use for monies and what the process would be. Regardless of the method of funding, the customers would have to understand what the terms would be. If property was sold the hook up balance due would be paid at closing. Article tabled – the Commissioners are to check the Policies and Ordinance.

**Connection Information 388 Paine Turnpike** - The office received a call from Tracey Nykiel re hooking up to the sewer service. Bryan and Tracey Nykiel live at 388 Paine Turnpike North and they were having trouble with their septic system which has been temporarily fixed. Possible connection would have to be to cross the road and connect to the Fire Station and Vt State Employees Credit Union line and/or at the line by the Elementary School. Both of these lines are privately owned and Nykiel's would have to contact the owners. There is no public sewer service line that goes by or near their home.

**Maintenance - Incident Reports – Ron Mercier:**

Main Pump Station – a valve needs to be changed but this can not be done until the pumps can be shut down long enough for repairs to be done.

Champlin Associates – A quote was received for 2 Danfoss VFD's to put speed pumps on variable speed to maintain levels in the wet well at the Main Pump Station. The quote includes shipping and onsite labor for programming and set up of VFD's for proper operation with the LC150 controller. The total price \$ 7,010.00. Ron Mercier is to contact Efficiency Vermont to ascertain if funds are available.

**Line Cleaning** - Ron advised that Hartigans will be cleaning the lines in June – no definite schedule has been received at this time.

**Minutes** - Wayne Lamberton made a motion to approve minutes from the April 25, 2016 Meeting of the Commission as written. Henry LaGue 2nd the motion. Vote - all in favor.

**Financial** - A financial report was reviewed. Maintenance for Shaw's Pump Station and Main Pump Station are way over budget due to the unexpected repairs. The Commission did question the propane at the pump stations as none has been ordered this year – Mary Wissell will ask Ron Mercier to check the levels.

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**Warrants:**

Henry LaGue made a motion to approve Accounts Payable Warrant Report #16S17 dated May 9, 2016 checks #2812- #2820, in the amount of \$ 9,237.23. Wayne Lamberton 2<sup>nd</sup> the motion. Vote – all in favor.

**Round Table** – none.

**Adjourned** - Meeting adjourned at 8:30. Motion made by Wayne Lamberton, 2<sup>nd</sup> by Henry LaGue. Vote - all in favor.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved: