



**Town of Berlin  
Municipal Office Building  
108 Shed Road**

**Berlin, VT. 05602  
Regular Select Board Meetings  
1<sup>st</sup> & 3<sup>rd</sup> Monday of Each Month**

**Monday, May 7, 2018  
7:00 PM**

Selectboard Members: Bradley Towne, Chair; Jeremy Hansen, Vice Chair; Wayne Lamberton, Secretary; Pete Kelley and Angelina Capron. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

**APPROVED MINUTES**

Changes to Agenda

Town Administrator Hadley asked to remove the topic regarding the transitional return to work program policies as it is not quite ready. He asked to remove the bid openings for bids on the Trailblazer because no bids were received. He also asked that the liquor control board meet to approve a catering license.

Public Comment

None.

Treasurers Report

Town Treasurer Isabelle discussed a class she attended on asset management.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen moved to approve general fund accounts payable warrant number 18g21 with check 18040 in the amount of \$398.00. Also general fund accounts payable warrant number 18g22 with checks 18041 – 18090 in the amount of \$77,974.00. Also payroll warrant number 18-22 for payroll from April 15, 2018 – April 28, 2018 in the amount of \$38,801.27. Seconded by Lamberton. Passed unanimously.

2018 Swim Program

Last year, \$775 was spent but more children are hoped to be involved. The lessons are \$52.50 per child and the town has been contributing \$25 per child and the balance is the parent's responsibility. This year more children are expected to take advantage of the program so \$1,000 is being anticipated and asked to be set aside for this year. Lamberton moved to approve an expenditure up to \$1,000 from charges per child by the Montpelier swim program. Seconded by Hansen. It was clarified that the motion is for \$25 per child up to \$1,000 and that the Town will issue only one check directly to the Montpelier Recreation Department. Passed unanimously.

Abandoned Properties

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Isabelle reviewed the abandoned properties and asked for guidance on what to do next because they have not sold in tax sale. The board discussed potentially purchasing one of the properties by sending it again to tax sale and having the town submit a bid.

### Tim Davis – Mirror Lake Road Culvert

Davis was unable to attend. Hadley informed the board that a grant was received which will pay \$80,000 towards the Mirror Lake Road project in reimbursement. The town would be responsible for \$40,000 to replace the disintegrating culvert.

### Green Lantern Group Proposal – Solar – Robert Lehmert

Lehmert was present at the meeting to answer questions regarding the proposed solar project and the contractual agreement. Much discussion focused around provisions in the written agreement and what will happen after the ten year mark. Hansen moved to declare the intent to proceed. Lambertson seconded with the understanding that Rob Halpert, town attorney, be able to review the agreement further and contribute to the contract negotiations. Passed unanimously.

### Austin Renzetti – Berlin Pond – Roadway Influence

Renzetti, a senior at Norwich University, presented his water quality research which he focused on the pond. He discussed roadway salt and its effect on water quality. His research was conducted under the guidance of an environmental science professor as advisor. He found that the salt in the pond was within federal regulations but that levels are elevated compared to other bodies of water in the area. He found that arsenic, lead, and thalium, all toxic to health, are above the EPA allowable standards. The water from the pond does not go through a treatment process which removes those materials. Renzetti wanted to share the information with the board but did not encourage immediate action aside from further research.

### Vermont State Revolving Fund for Wellhead #4

Hansen moved to authorize the chairman to sign the application for the zero interest rate bond through the Vermont bond bank. Seconded by Lambertson. Passed unanimously.

### Memo Received Attorney – Solar Field Assessment Resolutions

There was a solar field charged a wrong tax rate. The town asked the attorney if there was a simple way to remedy by making a refund and there is not a way as simple as issuing a refund. The board of abatement will need to receive a request and certain processes to be followed.

### Approval of Special Event Permit – Central Vermont Medical Center

Hansen moved to approve the special event permit application for the Central Vermont Medical Center. Seconded by Lambertson. Passed unanimously.

### Appointments – Jerry Diamantides as Alternate Representative to Central Vermont Internet

Lamberton moved to appoint Jerry Diamantides as the alternate to the Central Vermont Internet and authorize the chair to sign. Seconded by Kelley. Passed unanimously.

### Re-Appointment – Jeremy Hansen and Jerry Diamantides as liaisons to Berlin Fire Department

Lamberton moved to accept the reappointments. Seconded by Kelley. Passed unanimously.

### Bid Opening for Bids on Trailblazer

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Removed from the agenda.

### Grant Opportunity for Bicycle and Pedestrian Program

Hadley discussed an opportunity to apply for a grant towards planning of sidewalks along Route 302. The grant does not contribute to the construction costs. Lamberton moved to table. Seconded by Hansen. Passed unanimously.

### Transitional Return to Work Program - Policies

Removed from agenda.

### Approval of Previous Meeting Minutes- 4/2/2018 & 4/16/18

Hansen moved to approve the minutes of the Monday, April 2, 2018 meeting as presented. Seconded by Lamberton. Passed 3-0 with 2 abstained.

Lamberton moved to approve the April 16, 2018 meeting as presented. Seconded by Kelley. Passed 4-0 with 1 abstained.

### Town Administrator Report

Hadley reported that the Fisher Road grant was received and paving will go to bid. He discussed a transitional return to work program for worker's compensation which will be presented at a future meeting. A safety committee has been suggested by a representative of the League. The Mirror Lake Road grant was also approved. A grant for Richardson Road was denied.

### Round Table

None.

### Liquor Control Board

Hansen moved to recess the select board and convene the liquor control board. Seconded by Lamberton. Passed unanimously.

Bombastic Industries d/b/a The Blue Donkey has requested a catering license for an event at the fitness center on Granger Road on June 2.

Hansen moved to approve the catering license for the First in Fitness event. Seconded by Kelley. Passed unanimously.

Hansen moved to adjourn the liquor control board and reconvene the selectboard. Seconded by Lamberton. Passed unanimously.

Hansen moved to adjourn the selectboard. Seconded by Lamberton. Passed unanimously.

For the Select Board:

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Bethany A. Towne