

**Town of Berlin Public Works Board  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405 x304**

**Commissioners**

**Rob Allen / Henry Lague Jr.  
Wayne Lamberton / Gary Laroche / Ted Long**

**March 25, 2019  
Unapproved Minutes**

**Present: Rob Allen (RA) Chair, Gary Laroche (GL), Ted Long (TL), Wayne Lamberton (WL), Tom Willard (TW), Ron Mercier (RM), and Thomas Badowski (TB).**

**Absent: Henry Lague Jr. (HL),**

**Meeting called to order at 7:00 P.M.**

**Reorganization.**

RA turned over the meeting to TB. WL moved and GL second the nomination of RA as Board Chair. Hearing no further nominations, TB closed the nominations and called the question. Motion passed unanimously.

RA Called for nominations for Vice Chair. WL moved and GL second the nomination of TL as Board Vice Chair. Hearing no further nominations, RA closed the nominations and called the question. Motion passed unanimously.

**STAFF REPORTS**

**Berlin Corners Sewer Improvement Project**

TW and TB introduced the Northern Borders Grant Application (NB) a source of up to 50% funding to supply sewer service from Paine Turnpike North to Bosworth Road. This project had been investigated by Chenete Associates with updates from Otter Creek. Project is estimated \$280K. The local match was discussed, other priority projects, timing and customer base to be served. After a lengthy discussion WL moved and GL second a Motion to submit a Letter of Intent to NB by the end of the week. TW will solicit the community and report back on those committed to the project.

**Line Cleaning**

RM presented quotes for sewer line cleaning from Hartigan and Manosh. Line cleaning for 2019 is scheduled for June 3 through 14.

## **February 2019 Water and Wastewater Use**

TB distributed in advance February 2019, water use report, indicating 1,379,647 gallons produced and wastewater report indicating 5,091,700 gallons sent for treatment.

## **Well #4**

TB announced a meeting on March 27 with Mark Youngstrom, Tim Davis and Spafford Well Drilling to do a field investigation on Well #4 initial drilling.

## **Crosstown Road Water Main Freeze**

The water main freeze on Crosstown Road has been cured through the use of a steam injector. Plans to replace the frozen PVC line with wrapper ductile iron will be part of PTN bid.

## **PAINÉ TURNPIKE NORTH SEWER IMPROVEMENTS PROJECT (PTN)**

Robert Clark to attend April 8, 2019, meeting and have final design drawings for approval.

Easement procurement continues to be slow. Two commitments from Superior Development and 802 Honda which will be finalized with final design drawings. Berlin Elementary will likely sign their Easement April 24. Chamber/Burke still unresolved.

## **Next Meeting**

The next meeting will be **April 08, 2019**.

**Minutes** – WL moved and GL second a Motion to approve the Minutes from February 25, 2019, as written. Motion passed unanimously.

## **Warrants**

- TL made a motion to approve Sewer Accounts Payable Warrant Report 19S15 for checks # 3241 – 3249 in the amount of \$46,731.55 with WL second. Motion passed unanimously.
- TL made a motion to approve Water Accounts Payable Warrant Report 19W13 for checks # 10306 - 10313 in the amount of \$10,459.14 with WL second. Motion passed unanimously.

## **Round Table**

- TB informed Board of his efforts to reform Sewer billing practices, utilizing a combination of Fixed and Variable rates. Using 2Q19 billing data, based on a 240 GPD per ERU, the following rate structure matched 2Q19 billing:
  1. \$44.43 Base Charge per ERU
  2. \$4.57 Bond Charge per ERU
  3. \$6.93 Per Gallon Charge < 1000T Gallons

**Adjourned** - Motion made by WL with second by GL to adjourn at 8:14 PM. Motion passed unanimously.

Thomas J. Badowski  
Recording Secretary  
Berlin Public Works Board