

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

**Commissioners
Rob Allen / Henry LaGue Jr. /
Wayne Lamberton / Dana Marineau
Assistant - Mary S Wissell**

**Regular Meeting
Approved Minutes
Monday March 23, 2015**

Present: Rob Allen, Chair; Henry LaGue, Wayne Lamberton and Mary Wissell.

Absent: Dana Marineau

Meeting called to order at 7:04 P.M.

Public Comment - none.

Minutes - Wayne Lamberton made a motion to approve the minutes for March 2, 2015 Meeting as written. Henry LaGue 2nd the motion. Vote – All in favor.

Maintenance – A Report from Brook Field Service re the Generator at Shaw's Pump Station not starting was reviewed. Brook Field service reported they checked the propane and it was 80%. They reported there seemed to be a blockage or air in the line which happens right after tanks have been filled. The propane tanks had not recently been filled, the Commissioners were concerned that the generator had not been running properly since the last fill up. Mary Wissell will check the records and the engine hours.

Central Vermont Solid Waste – New proposed Rules. Vermont is proposing a new Universal Recycling Law parts of which will become effective July 1, 2015. Commissioner Henry LaGue expressed concern that the easiest way for disposal of food scraps, paper towels etc will be to flush them down the toilet. A note is to be sent to Montpelier Public Works re the Commissions concerns.

Financial – A monthly financial report with a new format was reviewed.

Delinquent Accounts – The Treasurer has sent notices to three property owners with delinquent sewer accounts notifying them the Tax Sale process has been started. The tax sale process will also be started for an abandoned mobile home. Delinquent notices were sent out March 18th.

Northfield Savings Bank - Pictures provided by Ron Lyons of Dubois King were

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reviewed. The pictures showed the process that was used to insulate a problem area caused by freezing in the past, resulting in sewage backups to the Central Vermont Chamber of Commerce Pump Station.

Warrants - Henry LaGue made a motion to approve Accounts Payable Warrant Report #18 dated March 23, 2015, checks #2654 thru #2662 in the amount of \$10,132.23. Wayne Lamberton 2nd the motion. Vote – All in favor.

Round Table - None

Adjourned - Meeting adjourned at 7:40. Motion made by Wayne Lamberton, 2nd by Henry LaGue. Vote - All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: April 13, 2015