

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405 x304**

Commissioners

**Rob Allen / John Charissakis/ Henry LaGue Jr. /
Wayne Lamberton / Dana Marineau**

**Regular Meeting
Monday June 26, 2017
Unapproved Minutes**

Present: Rob Allen (RA), Chair; Henry LaGue (HL), Wayne Lamberton (WL), John Charissakis (JC), Ron Mercier (RM), Mary Wissell (MW) and Thomas Badowski (TB).

Absent: Dana Marineau

Meeting called to order at 7:00 P.M.

Public Comment - None

Maintenance –

- RM reported line cleaning has been completed. He reiterated that annually the Main Line is serviced. In 2017 the East Side was serviced. In 2018 the West Side will be serviced.
- Courtland Construction continues repairing the line between Dunkin Donuts to Evergreen Drive. The contractor is having difficulty obtaining 95% compaction. RM advised contractor that they have up to one year to achieve the required compaction, per the contracted warranty.
- RM produced a photo showing a manhole dislodged from base and surmised that grading of the road was the culprit. Staff will discuss with Town Road Foreman solutions. Additionally, TB will research edge of Right-of-Way markers to indicate where manholes are located to aid road crews.
- Board discussed personnel safety procedures. Under no circumstances should maintenance personnel enter any subsurface structure without a second individual present.
- After a brief discussion WL moved and JC second a motion to sign “The Addendum to Maintenance Agreement” with an Effective Date of June 30, 2017. Motion passed unanimously.

Paine Turnpike Feasibility Study – TB spoke to Ron Lyon of Dubois King concerning status of this Scoping Study of Possible Financing Options for the extension of gravity sewer lines down Paine Turnpike North. Ron stated making numerous calls to various institutions but nothing definitive as of yet. Anticipates having greater details for the July 10, 2017, Sewer Commission Meeting.

Delinquent Account – Christopher Willett. Willett lived at 42 Addison Drive in LaGue Park. He no longer lives in Berlin and all efforts to collect the delinquent \$158.90 have come to no avail.

MW recommend writing this account off. WL moved and JC second a motion to write this account off in the amount of \$158.90. Motion passed unanimously.

Minutes – WL moved and HL second as motion to approve the Minutes from June 12, 2017, Meeting as written. Motion passed unanimously.

Warrants – HL made a motion to approve Accounts Payable Warrant Report 17S25 dated June 26, 2017 checks # 2982 - #2985 in the amount of \$28,092.40 with WL second. Motion passed unanimously.

Round Table –

- Montpelier Public Works still need to provide disposal rate for 2017-18 before Board can finalize Budget. Staff anticipates Budget ready for the July 10, 2017 Meeting.
- Board wants staff to investigate third party preventative maintenance services that are equipped with mobile cranes and lifts to aid RM in these critical duties. RA asked that this topic be an Agenda Item next meeting.
- WL reported on Route 12 sewer line extension meeting. The meeting was brief as Ellery Packard stated he could not leave with certain Permit Conditions. VTrans to resolve these issues among State stakeholders.
- Berlin Water allocation and operation was discussed. Board assumes management of Berlin Water on July 1, 2017.

Adjourned - Motion made by WL with second by HL to adjourn at 8:12 PM. Motion passed unanimously.

Thomas J. Badowski
Recording Secretary
Berlin Sewer Commission