

**Town of Berlin Public Works Board
108 Shed Road
Berlin, VT 05602
(802)223-4405 x304**

Commissioners

**Rob Allen / John Charissakis/ Henry Lague Jr. /
Wayne Lamberton / Gary Laroche**

**Regular Meeting
Monday June 25, 2018
Approved Minutes**

Present: Rob Allen (RA) Chair, Henry Lague Jr. (HL), Wayne Lamberton (WL), Gary Laroche (GL), Robert Clark (RC), Nathaniel Fredericks (NF), Ron Mercier (RM) and Thomas Badowski (TB).

Absent: John Charissakis (JC)

Meeting called to order at 7:00 P.M.

Public Comment - None

PAINE TURNPIKE NORTH WASTEWATER IMPROVEMENT PROJECT (PTN)

Preliminary Engineering Report (PER) – Robert Clark

RC distributed copies of PTN “Potential Funding Sources” and “Impact of Montpelier City Bond” spreadsheets giving possible impacts to Berlin Municipal sewer rates of PNT and City POTW upgrades. A discussion was held on PTN routes and based on a recent meeting with the City of Montpelier, a full gravity line into the City’s collection piping is not feasible at this time. Therefore, the only remaining viable option for PTN is an upgrade of the “Chamber” pump station. RC estimates that PTN under this Chamber option would cost \$2.2M.

WL moved and HL second a Motion to approve a funding request to the Berlin Selectboard in the amount of \$2,200,000 subject to reduction from the receipt of available state and federal grants-in-aid, for the purpose of financing the Public Works Board’s share of the cost of constructing a sewage collection and distribution line on Paine Turnpike from Route 62 to Stewart Road, including any improvements to sewer pump stations as may be necessary. Motion passed unanimously.

STAFF REPORTS

Water Maintenance Report

NF informed the board of the following:

- 4Q Meters Reading is Complete
- Heat tracing of pumphouse floor drain nearing completion
- Partially grant funded line locator has been ordered
- Hydrant flushing should be completed this week

- Options for safety railing on tank are being pursued
- “Chatterry” motor start rely on Pump 3 has been replaced

Sewer Maintenance Report

RM informed the Board that the annual sewer line flushing has been completed and that one section of Route 302, near the Barre Town line will need to be camera investigated.

Route 12 Sewer Force Main Status

TB had nothing new to report.

Well #4

HL Moved and GL second Motion to find that premature general public knowledge of the negotiations of the acquisition of the Well 4 Easement will place the Town as a substantial disadvantage. After a brief discussion, Motion passed unanimously.

HL Moved and GL second a Motion to enter executive session to discuss the Town’s acquisition of an Easement for Water Well Development pursuant to 1 V.S.A. §313 (a)(2) at 7:46 PM. Motion passed unanimously.

HL Moved and GL second a Motion to exit executive session at 8:01 PM. Motion passed unanimously with no further action taken.

August 14, 2018 Bond Vote

In light of the PTN budget decision, TB was directed to complete the necessary bond counsel supplied paperwork to meet the August 14, 2018, Bond Vote.

FY 2018.19 Water Budget

TB distributed a DRAFT Water Division Budget for FY2018.19 which had balanced revenues and expenditures of \$353,570. WL moved and GL second a Motion to approve the FY2018.19 Budget as presented. Motion passed unanimously.

Next Meeting

The next meeting will be **Monday, July 09, 2018, at 7 PM.**

Minutes – WL moved and HL second as motion to approve the Minutes from June 11, 2018, as written. Motion passed unanimously.

Warrants –

- WL made a motion to approve Accounts Payable Warrant Report 18S21 for checks # 3146 - 3149 in the amount of \$33,952.80 with HL second. Motion passed unanimously.
- WL made a motion to approve Accounts Payable Warrant Report 18W21 for checks #10237 - 10239, in the amount of \$521.40 with HL second. Motion passed unanimously.

Round Table –

TB stated that he was in contact with Heather Himmelberger from the University of New Mexico for possible Ordinance language that will allow the collection of fees from those customers who receive value in the form of fire protection but are not connected to Berlin Municipal Water.

TB suggested that a minimum sewerage charge be considered for those accounts taking a sewer allocation but not connected or having no usage. Board directed staff to bring recommendations in the near future.

Adjourned - Motion made by WL with second by HL to adjourn at 8:31 PM. Motion passed unanimously.

Thomas J. Badowski
Recording Secretary
Berlin Public Works Board