

Town of Berlin
Meeting Location
Berlin Elementary School Library
338 Paine Turnpike North
Berlin, Vermont 05602

Regular Select Board Meetings
1st & 3rd Monday of Each Month
Monday, June 20, 2016
Public Hearing-6:30 p.m.
Selectboard Meeting 7:00 p.m.

Public Hearing to be followed by Regular Selectboard Meeting

6:30 Public Hearing for Charter Changes

Proposed Charter changes authorizing the Selectboard to establish and maintain an Administrative Code which will define operational and administrative standards, processes, and procedures for the Town as well as changes to the Charter that move Town procedures to the Administrative Code.

ARTICLE 1. Shall the Town of Berlin Charter be amended as follows:

1. Move to Administrative Code:
 - 105-21(5) Appointment of Town Administrator
 - 105-46 Zoning Administrator
 - 105-47 Town Attorney
 - 105-48 Terms of Office
 - 105-49 Treasurer, Collector of Delinquent Taxes
 - 105-50 Assessor
 - 105-51 Town Administrator
 - 105-52 Role of Selectboard
 - 106-53 Relationship with elected officials
 - 105-62(a-c) Specific Conflicts
 - 105-63 Specific Prohibition
 - 105-64 Announcing a conflict
 - 105-65 Determination of conflict by other than Town Officer
 - 105-66 Appointment of alternate officers
 - 105-67 Application
 - 105-71(a-b) Notice of vacancy during unexpired term
 - 105-72 Noticing of pending vacancy at conclusion of term
 - 105-72(c-d) Ordinances
 - 105-84 Board of Sewer Commissioners
 - 105-91(a-d) Removal of Elected Officers

105-92 Limitations
105-101(1-5) Governance

2. Add the words: “and the Administrative Code” in multiple places where applicable.
3. Amend new section 105-44(a & b) List of appointed officers who serve specific terms and list of appointed officers who serve at the pleasure of the Selectboard.
4. Miscellaneous clerical changes throughout the Charter

1. Proposed Charter changes to allow the Selectboard to enact a local option sales tax.

ARTICLE 2: Shall the Town of Berlin Charter be amended to add under section 105-32 Powers of the Town a section 105-32(d) to read “The Town Selectboard is authorized under this section, to assess a 1% Local Option Sales Tax for the purpose of affording the Town an alternative method of raising municipal revenue.”

2. Proposed Charter changes to allow for the adoption and enforcement of Ordinances for the purpose of regulating, licensing, and fixing license fees and fines.

ARTICLE 3: Shall the Town of Berlin Charter be amended to add under new Section 105-72 Ordinances, a section 105-72(d) to read: “The Town may adopt and enforce ordinances for the purpose of regulating, licensing, and fixing reasonable and necessary license fees and fines for the following:

1. places of public resort, accommodations, assemblage, or amusement whether indoor or outdoor;
2. places dispensing food and drink to the public such as restaurants, bars, or inns;
3. theaters;
4. displays of fireworks;
5. public dances and musical performances;
6. mobile home parks;
7. itinerant vendors;
8. the exclusive occupancy of any specified portion of a public street or right-of-way;
9. the keeping of dogs or other pets;

10. other activities which the Town has the power to regulate or license by virtue of general law and/or this Charter.”

3. Proposed Charter changes to allow the Selectboard to forgive delinquent property taxes, sewer use charges, and water use charges, when the amount due is less than five dollars (\$5).

ARTICLE 4: Shall the Town of Berlin Charter be amended to add under new Section 105-73 Penalty for delinquent installments, a section 105-73(b) to read: “When the collection of a delinquent property tax, sewer or water use charge, and/or interest and penalty, would create an undue expense for the Town, the Treasurer may, after approval of the Selectboard, forgive any delinquent amounts due when the amount is less than five dollars (\$5).

Regular Selectboard Meeting
To be held after Public Hearing
Berlin Elementary School Library
338 Paine Turnpike North
7:00 p.m.

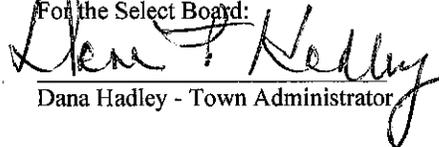
Selectboard Members: Ture Nelson, Chair, Jeremy Hansen, Vice Chair, Pete Kelley, Secretary, Brad Towne and Wayne Lamberton. Minutes from this meeting will be available on our website.

AGENDA

- Review of the Warrants
- 7:00 Call to order
- 7:00 Additions to or changes to the agenda
- 7:05 Public Comment
- 7:08 Treasurer's Report
- 7:10 Approval of Licenses, Permits, Vouchers and Applications
- 7:13 End of Fiscal Year adjustments, corrections and Carry over requests
 - FY'16 Payroll Correction
 - Water Interfund Loan-Note Approval
 - Approval FY'17 Payroll Rates
 - Department Head Requests for Funds to be reserved from FY'16 Budget
- 7:25 Award Bids: Gravel
Winter Sand
- 7:35 Bid Openings: Paving
Roadside Mowing
Trucking Aggregates
- 7:45 Capital Budget Policy Discussion
- 7:50 Rescission of Amusement Ordinance
- 7:45 Board Signature(s)
 - Water System Ordinance
 - Special Event Ordinance
 - Sewer agreement with Montpelier
- 7:55 Class IV Road Policy
- 8:00 Update regarding Berlin Mall Road
- 8:05 Charter Warning Notice-Approval
- 8:10 Rfp-Ambulance Contract & Ambulance Service Interim Contract
- 8:20 Building Security System Update
- 8:25 Animal Control Officer Update
- 8:30 Speed Limit on Comstock Road
- 8:35 Application for Special Event Permit-Walker Motors
- 8:40 July 4th meeting to be rescheduled-to Wednesday, July 6, 2016
- 8:45 Town Administrator's Report
- 8:50 Approval of Meeting Minutes of Previous Meeting(s)-06/06/2016
- 8:50 Roundtable
- 8:55 Water Commissioners-FY'17 Budget
- 9:15 Executive Session – Legal, **Personnel**, Contract (Executive Session Anticipated)

Times are advisory only. Agenda items may be discussed earlier or later than indicated times.

For the Select Board:


Dana Hadley - Town Administrator

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