



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Monday, June 6, 2016
7:00 PM**

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lamberton. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

APPROVED MINUTES

Call to Order

Chair Nelson called the meeting to order. Hansen and Towne absent.

Changes to Agenda

Town Administrator Hadley asked to add a discussion on end of year corrections (financial adjustments). Also asked to add the Town Administrator Report. Asked to remove the Capital Budget Policy. Nelson asked to move the Charter Change Committee to just after Public Comment. Changed Discussion Regarding Scheduled Tax Sale to Consider Town Bid on Tax Sale Properties, and add to the Charter Committee add Public Hearing.

Public Comment

Paul Irons asked if Berlin might consider a designated stump dump. Area towns have designated areas to allow disposal of those types of materials. The former dump property on Coos Trail was discussed. No action was taken.

Charter Committee- Recommended Updates

Town Clerk Rosemary Morse, who is a member of the Charter Committee, was present to discuss proposed changes/updates to the charter. Two public hearings have been scheduled on June 20th and 27th, both at the school beginning at 6:30. Lamberton made a motion to warn two public hearings, one on the 20th and one on the 27th to receive input of proposed charter changes. Seconded by Kelley. Passed unanimously.

Treasurers Report

The credit card system will be in place by August 1st, but likely before then.

Approval of Licenses, Permits, Vouchers, and Applications

Lamberton moved to approve payroll warrant number 16-25 for May15, 2016-May 28, 2016 in the amount of \$37,226.78. Accounts payable warrant number 16w17 with checks 10063-10069 in the amount of \$375,111.53 for the water division. Also accounts payable warrant number 16g26 with checks 16172-16218 in the amount of \$75,828.11. Seconded by Kelley. Passed 3-0 with 1 abstained.

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Roidan Diaz- Peddler's Permit

Diaz, a civil engineering student at the University of Nebraska, is interning with Southwestern Advantage that sells educational resources door to door. Ultimately he decided not to pursue the permit due to the fee of \$150. Lamberton moved to approve Mr. Diaz's application for a peddler's license with the restriction of 8 am to 8 pm schedule. Seconded by Kelley. Passed unanimously. The permit was approved pending payment of the peddler permit of \$150 in the event that Mr. Diaz decided to pursue the permit.

Consider Town Bid on Tax Sale Properties

The two properties to be sold at the June 7th tax sale were inspected by the Board. The decision was made not to enter a bid on either of them.

Bid Opening- Gravel¹

Adam Stone Trucking in Chelsea: 1.5" plant mix \$12 per ton delivered picked up at the pit \$8.50. .75" "plant mix per ton \$10.50 per ton delivered and \$7 at the pit. –The bid also contained trucking costs that had not been asked for in the bid.

Pike Industries: 1.5" mix delivered \$11.80 per ton, \$7.95 picked up at the pit. .75" mix delivered \$10.60 per ton, \$6.75 picked up at the pit.

Northeast Materials Group, LLC: 1.5" mix \$11.65 per ton delivered, \$8.70 picked up at the pit. .75" delivered \$11.65, \$8.70 at the pit.

The topic was tabled to contact Adam Stone for clarification.

Bid Opening- Winter Sand²

McCullough Crushing: 5,000 cubic yards delivered \$11.90 per yard, \$7.25 at the pit.

Hebert Excavation: 5,000 cubic yards delivered \$11.25 per cubic yard, \$7.25 at the pit.

At this point in the meeting, Towne entered and joined the meeting.

The topic was tabled until trucking bids are received due to the material being same price at the pit.

There was a brief discussion on the speed limit on Comstock Road, as it is 40, The highway superintendent asked the Board to consider lowering the speed limit.

Letter Regarding Sewer Extension- Route 12

Lamberton reviewed what had been discussed at the sewer commission meeting pertaining to this project. The Board will send a letter to the state supporting the project. Kelley moved to sign the letter as presented in reference of the sewer line from the Green Mountain Transportation Building. Seconded by Towne. Passed unanimously.

Class IV Road Policy

¹ See bid tally sheet-Addendum

² See bid tally sheet-Addendum

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Hadley revised and made suggested changes to the policy as discussed at the last meeting. Additional revisions were discussed.

Year End Financial Adjustments

Hadley discussed year-end adjustments that will be presented to the Board for approval prior to the end of the Fiscal Year.

Town Administrator Report

Hadley reported the Town will not receive a grant this year from the Agency of Transportation. Plans were that this funding would be used to pave Fisher Road. The highway superintendent will review what paving can be done relying on Town funding.

The Muzzy Road grant is outstanding and still pending payment. Hadley to attend a meeting tomorrow to tour the area and show the work to confirm that the work was in accordance with the grant requirements. There was an informal meeting where two members of the Berlin select board and two members of the Barre town select board met to discuss ambulance services. A discussion continued about ambulance services.

Hadley provided a brief report on the water system. The contract operators have been very helpful.

Approval of Minutes of Previous Meeting- 5/02/2016 & 5/16/2016

Lamberton moved to accept the May 2, 2016 minutes as presented. Seconded by Towne. Passed 3-0 with 1 abstention.

Lamberton moved to accept the minutes of May 16, 2016 as presented. Seconded by Towne. Passed unanimously.

Round Table

Towne discussed asking the state if the speed limit on 302 could be lowered with the addition of the bicycle lane. There was discussion on the topic.

Nelson reported that he met with the new president of the board of directors of the fire department, Shane LaFlower. They will have the finalized audit report in the next couple of weeks.

Adjourn Selectboard Meeting and Open Liquor Control Board

Towne moved to adjourn the Selectboard and enter into the liquor control board. Seconded by Lamberton. Passed unanimously.

Two applications were received for events. One was Mogg's Place for a fundraiser at the Grange for Green Mountain Symphony. The other was Cornerstone Restaurant to cater a business event. Kelley moved to accept both applications as presented. Seconded by Towne. Passed unanimously.

Reconvene Selectboard Meeting

Towne moved to adjourn the liquor control board and reconvene the Selectboard. Seconded by Kelley. Passed unanimously.

Discussion of Water Customer Request

Henry Lague has asked to return 29 ERUs. He did not realize he would need to pay on the bond. The mall has requested 20 additional ERUs on the mall. Topic tabled.

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Executive Session

None.

Towne moved to adjourn. Seconded by Lambertson. Passed unanimously.

For the Select Board:

Bethany A. Towne