



**Town of Berlin  
Municipal Office Building  
108 Shed Road**

**Berlin, VT. 05602  
Regular Select Board Meetings  
1<sup>st</sup> & 3<sup>rd</sup> Monday of Each Month**

**Monday, June 4, 2018  
7:00 PM**

Selectboard Members: Bradley Towne, Chair; Jeremy Hansen, Vice Chair; Wayne Lamberton, Secretary; Pete Kelley and Angelina Capron. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

Selectboard Member Hansen absent

### **APPROVED MINUTES**

#### Changes to Agenda

Town Administrator Hadley asked to add a discussion on the road grader which needs repair.

#### Public Comment

None.

#### Treasurers Report

Town Treasurer Isabelle reported that a tentative date of August 9 has been set for six properties going to tax sale.

#### Approval of Licenses, Permits, Vouchers, and Applications

Kelley moved to approve general fund accounts payable warrant number 18g24 with checks 18130-18160 in the amount of \$65,072.79. Payroll warrant number 18-24 for payroll from May 13, 2018 – May 26, 2018 in the amount of \$40,111.57. Seconded by Lamberton. Passed unanimously.

#### Beth Daut – Tree Warden – Regarding Emerald Ash Borer Infestation

Daut shared general information on the invasive Emerald Ash Borer which attacks native Ash tree species. She shared with the board that the insects have been found in the area and it is likely they are in Berlin. She gave ideas for ways to handle the problem including how to dispose of trees killed by the insects. Education ideas were discussed and potential ideas for containment were discussed. There will be a focus on roadside trees for an inventory to remove trees. It is suggested that land owners cut the trees before infection to aid prevention.

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### Approval of Transitional Work Policy

Hadley brought the edited policy to the board. Lamberton moved to approve the Transitional Work Policy as presented. Seconded by Kelley. Passed unanimously.

### Bid Opening for Road Paving

Two bids were received for paving Fisher Road.

Pike Industries: \$169,687.50. \$93.75/ton.

Hutchins: \$102,700.00. \$79.00/ton. Additional work \$31,005.00 for a total of \$133,705.00

Lamberton pointed out that because of the difference in tonnage the prices turn out very similar.

Kelley moved to table discussion to the next meeting. Seconded by Lamberton. Passed unanimously.

### Bid Opening for Roadside Mowing

Donald Dexter - \$5,000 if one pass \$7,500 if 2 passes.

Lamson's Property Services - \$5,250 for one pass on both sides and two passes on agreed roads.

Lamberton moved to table for review. Seconded by Kelley. Passed unanimously.

### Bid Opening for Trailblazer

Spencer Tinkum - \$2,777.77

Gorman Group - \$2,652.00

Lamberton moved to accept the offer of Spencer Tinkum. Seconded by Kelley. Passed unanimously.

If the bidder is unable to fulfill requirements to purchase within seven days, the vehicle will go to the next highest bidder.

### Brown's Mill Road – Speed Limit Change Request

There was discussion of enforcement and a question of if a study is needed.

Lamberton moved to table. Seconded by Kelley. Passed unanimously.

### Town Administrator Report

Town Administrator Hadley reported that the assessors have been active.

### Road Grader Discussion

Road Foreman Tim Davis described to the board the issues that the road crew is having with the grader.

The estimated total to make the necessary repair is \$4,900 and possibly more depending on any issues that may arise while working on the machinery. Lamberton moved to go forward with the work on the grader.

Davis also asked about the possibility of a turning lane for turning into the hospital because there has been backed up traffic. There will be no change to the traffic pattern. There was general agreement with the plan.

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Round Table

None.

Lamberton moved to adjourn. Seconded by Kelley. Passed unanimously.

For the Select Board:

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Bethany A. Towne