

**Town of Berlin Public Works Board  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405 x304**

**Commissioners**

**Rob Allen / John Charissakis/ Henry Lague Jr. /  
Wayne Lamberton / Gary Laroche**

**Regular Meeting  
Monday July 23, 2018  
Approved Minutes**

**Present: Rob Allen (RA) Chair, Henry Lague Jr. (HL), Gary Laroche (GL), Shaun Fielder (SF), Ron Mercier (RM), David Delcore (DD) and Thomas Badowski (TB).**

**Absent: Wayne Lamberton (WL), John Charissakis (JC)**

**Meeting called to order at 7:00 P.M.**

**Public Comment - None**

**STATUS REPORT – INCOME SURVEY**

**Shaun Fielder, Vermont Rural Water Association**

SF informed the Board of the status of the Income Survey, noting that 336 residential households have been determined in the project area. 50% of these households need to return data to validate the results of the survey, according to USDA guidance. To date, 116 returns or 35% have been returned with valid information. 27 have been returned, declining to offer any data. SF thought it futile to continue the door to door campaign and suggested a letter from the Board to its constituents may prove more fruitful. He also suggested keeping the data collection period open. Discussion followed with it agreed that Staff will work with SF on a move forward strategy.

**STAFF REPORTS**

**Sewer Maintenance Report**

RM informed the Board that the Barre Town line camera investigation has been completed with no discernable damage noted. Additionally, the camera study showed some minor damage to the Berlin Health and Rehab line. This line to be monitored. Finally RM is receiving quotes to repair/replace the security fencing around the Partridge Farms Pump Station.

**June 2018 Water and Wastewater Use**

TB distributed in advance June 2018 water use report, indicating 1,032,883 gallons produced and wastewater report indicating 4,575,400 gallons sent for treatment.

### **Paine Turnpike North Wastewater Improvement Project (PTN)**

TB distributed in advance a copy of a correspondence from Thomas Brown, of the Clean Water State Revolving Loan Fund, stating the PTN is ranked within the fundable range on the SFY19 Project Priority List. The listed deadlines were discussed. TB reminded the Board of the August 13, 2018, Public Hearing on PTN at 6 PM at the Berlin Elementary School. The Town wide Bond vote will be held August 14, 2018.

### **Well #4**

TB informed the Board that a DRAFT Option Agreement for Well #4 has been developed, vetted by Rob Halpert, reviewed by the Selectboard and sent to the property owners for consideration.

### **FY 2018.19 Sewer Budget**

TB waiting for City of Montpelier Annual Wastewater Billing report needed to complete the Budget.

### **Route 12 Sewer Force Main Status**

TB had nothing new to report.

### **Public Fire Protection Payment Plan**

TB discussed a DRAFT plan to seek funding for the fire protection portion of the Berlin Municipal Water (BMW) infrastructure from those receiving fire protection but not connected to BMW. Mark Youngstrom estimated that the upscaling of BMW for fire protection cost \$640,000, over 40 years loan term, the interest and principal would equate to over \$1M. Fire Chief Dufrense indicated that fire protection off of a hydrant was 1,200 feet. Using 2016 Grand List data, TB estimates building values of all currently fire protected properties was \$157M of which \$66M are not connected to BMW therefore not paying for the fire protection service. A refinement of the numbers and a recommendation to the Board will be made at a later date.

### **Economic Development Opportunities**

TB was instructed by the Board to speak to Selectboard about waiving Allocation Fees for economic development purposes.

### **Next Meeting**

The next meeting will be **Monday, August 13, 2018, at 6 PM Berlin Elementary School – Public Hearing**

**Minutes** – GL moved and HL second as motion to approve the Minutes from June 25, 2018, as written. Motion passed unanimously.

### **Warrants –**

- GL made a motion to approve Accounts Payable Warrant Report 19S01 for checks # 3150 - 3155 in the amount of \$13,656.75 with HL second. Motion passed unanimously.
- GL made a motion to approve Accounts Payable Warrant Report 19W01 for checks #10240 - 10245, in the amount of \$5,028.69 with HL second. Motion passed unanimously.

- GL made a motion to approve Accounts Payable Warrant Report 19S02 for checks # 3156 - 3162 in the amount of \$21,265.38 with HL second. Motion passed unanimously.
- GL made a motion to approve Accounts Payable Warrant Report 19W02 for checks #10246 - 10250, in the amount of \$15,979.22 with HL second. Motion passed unanimously.

**Round Table –**

TB distributed in advance the City of Montpelier Water and Sewer Rate Structure.

**Adjourned** - Motion made by HL with second by GL to adjourn at 8:07 PM. Motion passed unanimously.

Thomas J. Badowski  
Recording Secretary  
Berlin Public Works Board