

# Berlin Planning Commission

## Approved Meeting Minutes

July 22, 2015

Present: Brandy Saxton, Tom Badowski, Karla Nuissl, Clara Ayer, Geoff Farrell

Next meeting: August 12th, 7pm, Berlin Town Offices

### 1. Approval of Minutes:

- Minutes from 7/8/15 approved as written

### 2. Discussion

- **Old Business**
  - Part 1 is ON the website along with meeting notes. <http://placesense.com/current/berlin>
- **New Business**
  - **PART 4**
    - Review of:
      - Subdivision Review Procedures
        - Have a Master Plan Trigger?
          - Should we get public input on this?
        - Process – 1 step process vs. 2 step process
      - Planned Unit Development Review Procedures
        - Very similar to Subdivision
      - Appeal Procedures
      - Notice, Hearing and Decision Procedures
      - Enforcement Procedures
    - Once the first draft is done:
      - Form a list of questions for DRB
      - Hold meeting with DRB to discuss
  - Next Meeting begin Part 2 – Zoning Districts and Standards

### 3. Meeting Adjourned