

Berlin Planning Commission

Approved Meeting Minutes

July 8, 2015

Present: Brandy Saxton, Tom Badowski, Karla Nuissl, Clara Ayer, Sally Herring

Next meeting: July 22nd, 7pm, Berlin Town Offices

1. Approval of Minutes:

- Minutes from 5/13/15 approved as written
- Minutes from 5/27/15 approved as written
- Minutes from 6/10/15 approved as written

2. Discussion

- **Old Business**
 - Permits currently not required for demolition – Keep this way
 - Require permit for additional square footage of building – change language from ‘change in footprint’
 - Non-agricultural fences – currently exempt for fences less than 6 feet high and out of the public ROW
 - Revisit the wording on distance from the road
 - Could be many houses currently out of compliance – Public ROW is 50 feet for a road
 - Zoning permit is not required for Farm Structures but they still must submit an application – change wording of what we send back to them, it cannot be called a permit
- **New Business**
 - **PART 4**
 - Review of:
 - Roles and Responsibilities
 - Fees and Filing Requirements
 - Revisit a subset of legal fees to cover fees for a 3rd party appeal of an approved permit
 - Zoning Permit Procedures
 - Development Review Procedures
 - Next Meeting:
 - Review of:
 - Subdivision Review Procedures
 - Planned Unit Development Review Procedures
 - Appeal Procedures
 - Notice, Hearing and Decision Procedures
 - Enforcement Procedures
 - Begin Part 2

2. Approval of Minutes:

- Minutes from 10/8/14 approved as written
- Minutes from 11/12/14 approved as written

3. Meeting Adjourned