



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Thursday, July 6, 2017¹
7:00 PM**

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lamberton. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

APPROVED MINUTES

Call to Order

Chair Nelson called the meeting to order. Towne absent.

Changes to Agenda

Town Administrator Hadley asked to remove the meeting with Bob Wernecke.

Public Comment

None.

Treasurers Report

Town Treasurer Isabelle discussed briefly the payables report that she provided to members of the board. She then explained an extra warrant to avoid an extra entry.

Tax Rate Setting

Hadley discussed receiving the final grand list totals from the assessors. A worksheet was provided based on the new totals outlining amounts and money needed to be raised from taxes. The board discussed using available funds to reduce the tax rate. Lamberton moved that \$155,089.00 be used to reduce the tax rate and set the rate at .4670. Seconded by Hansen. Passed unanimously.

Tax Sale Scheduled- Viewing

A tax sale is scheduled for August 1. The board was provided information for review to determine if the town is interested in bidding on the property.

¹ The Selectboard Meeting was held on Thursday due to the July 4th holiday.

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Bank Financing- New Highway Truck

Loan applications were submitted for an \$80,000 loan for 5 years with one annual payment. The banks and interest rates are: Community National 2%, Community Bank 1.95%, Northfield Savings Bank 2.15%, Union Bank 2.15%. Lambertson moved to accept Community Bank N/A's proposal of 1.95% interest for the dump truck. Seconded by Hansen. Passed unanimously.

Black Road- Class 4 Maintenance Plan

Residents of Black Road were present to discuss maintenance of the road with the board. There was discussion of water patterns and condition of the properties due to water. A site visit was scheduled for July 17th and further discussion for August 7th.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen moved to approve general fund accounts payable warrant 17-g26 with checks 17257-17282 in the amount of \$21,798.27. Also general fund accounts payable warrant number 18g01 with checks 17283-17300 in the amount of \$173,405.39. Also payroll warrant number 17-27 for payroll from June 11, 2017 to June 24, 2017 in the amount of \$38,365.23. Seconded by Lambertson. Passed unanimously.

Recommendation Cleaning Services – Municipal Offices

Hadley reviewed the bids opened at the last meeting. Documents are being prepared and will be brought to the next meeting.

Approval of Previous Meeting Minutes- 6/19/17

Lambertson moved to approve the minutes of June 19 with noted corrections. Seconded by Hansen. Passed unanimously.

Town Administrator Report

Living Agenda- Hadley explained that the living agenda does not necessarily need action from the board but is for updating the board. Hadley included a copy of the latest storm water drainage permit for the drainage of the Fisher Road culvert, which eventually ends up in Lake Champlain. Hadley provided the letter from the state regarding the pilot program and funds the town will receive. The town is expecting \$103,369.00 from the state through that program.

The union based insurance program is asking for resume and letter of interest by July 14 for those interested in a board position.

Round Table

Nelson asked Road Foreman Tim Davis about road conditions due to the rain. Davis reported that the roads have remained in good condition with no major damage. There was some discussion about mowing as the grass is growing quickly due to the wet weather.

Hansen moved to adjourn. Seconded by Kelley. Passed unanimously.

For the Select Board:

Bethany A. Towne