



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Wednesday, July 6, 2016
7:00 PM**

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lambertson. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

UNAPPROVED MINUTES

Call to Order

Chair Nelson called the meeting to order. Kelley absent.

Public Hearing Regarding Rescission of Snowmobile Ordinance

The Board held a public hearing to gather input regarding the rescission of the snowmobile ordinance.

Changes to Agenda

None.

Public Comment

None.

Treasurers Report

The auditor is scheduled for preliminary work. It is anticipated that credit cards will be able to be accepted by August 1. A new town credit card arrived and had the names of the town clerk and treasurer on it. The town clerk expressed concern about having her name on it. Town Administrator Hadley will be added.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen moved to approve payroll warrant number 16-27 for June 12, 2016 – June 25, 2016 in the amount of \$38,470.74. Also accounts payable warrant number 16-g-28 with checks 16263-16276 in the amount of \$122,853.66. Also accounts payable warrant 17-g-1 with checks 16277-16301 in the amount of \$74,367.26. Also accounts payable warrant number 17-w-1 with checks 10075-10076 for the water division in the amount of \$2,486.64. Also the reconciled bank statements for June 2016 for the general fund and the water fund. Seconded by Lambertson. Passed unanimously.

Right of Way Request- Carroll Concrete- Granger Road

The project manager was present to discuss what work is being done. Lambertson moved to approve the permit to work in the right of way as well as an amendment that allows for a second project, with a check for the difference of the quote for the water connection. Seconded by Hansen. Passed unanimously.

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Right of Way Request- Gallitano-Conti – Brookfield Road

Gallitano was present to discuss the plans to build a duplex house. Lamberton moved to approve the power and curb cut per the application contingent upon Tim signing off on them and \$1,000 bond. Seconded by Hansen. Passed unanimously.

Animal Control Officer

Hansen moved to approve the agreement for the animal control officer services provided by the city of Barre to the town of Berlin. Seconded by Towne. Passed unanimously.

Capital Budget Policy with Final Update

Hadley discussed editing the policy to note that it does not apply to replacement items. Other work needed was discussed.

Class IV Road Policy

Hansen moved to approve the class IV road policy as presented. Seconded by Lamberton. Passed unanimously.

Town Administrator Report

Karla from the planning commission asked that the commission be able to talk to the board in the near future about changes that they will be recommending. The commission is also interested in asking if authority to act on zoning questions could be assumed by board/commission instead of having to go to voters so that the process is quicker.

The payment of \$25,000 from the Vermont state hospital has been received. They are paying the FY '15 pilot program within Berlin's fiscal year '17.

The new town center designation is waiting for zoning regulations and the town's update of the master plan. They met with representatives from natural resources. They will not be able to get around wetlands so school and fire house cannot be included.

The emergency medical services rfp has been sent out. Three companies have had questions about what is required for the bid.

The police have agreed to do a traffic study on Comstock to see if speed should be changed.

The rfp has been sent out for the security system.

Five customers have been added to the water system.

Approval of Minutes of Previous Meeting- 6/20/2016 and 6/27/2016

Lamberton moved to approve the public hearing minutes for the charter change revisions from June 20, the minutes from the June 20 select board meeting, and the public hearing minutes from the June 27 charter change hearing. Seconded by Towne. There was discussion of abstentions and it was decided to divide the motions. Lamberton moved to approve the minutes from the June 20 select board meeting. Seconded by Towne. Passed 3-1 with 1 abstained. Hansen moved to approve the minutes from the town of Berlin public hearing for charter revisions on June 27, 2016. Seconded by Lamberton. Passed 3-1 with 1 abstained.

Round Table

Nelson asked for an update on Lover's Lane. The police department was asked to proceed as the board had discussed at the last meeting by issuing warnings. There have been no further incidents reported.

Hansen discussed his trip to Berlin Germany and how the declaration was received. It was treated seriously and seemed to trigger diplomatic protocol but was well received.

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Convene Liquor Commission- Special Event Application- Cornerstone Restaurant Group for Berlin Mall

Hansen moved to recess the select board and convene the liquor control board. Seconded by Towne.

Hansen moved to approve the liquor license for the Cornerstone Restaurant Group for the Berlin Mall Artist reception on Friday, July 15, 2016. Seconded by Lamberton. Passed unanimously.

Reconvene Select Board

Hansen moved to adjourn the liquor control board and reconvene the select board. Seconded by Towne. Passed unanimously.

Water Commissioners FY '17 Budget

Hadley provided an updated water budget. The budget and purchase of hedges system and rates were discussed.

Executive Session

For the Select Board:

Bethany A. Towne