

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

**Commissioners
Rob Allen / Henry LaGue Jr. /
Wayne Lamberton / Dana Marineau
Assistant - Mary S Wissell**

**Regular Meeting
Approved Minutes
Monday January 26, 2015**

Present: Rob Allen, Chair; Henry LaGue, Wayne Lamberton, Ron Mercier and Mary Wissell.

Absent: Dana Marineau

Meeting called to order at 7:05 P.M.

Public Comment - none.

Minutes - Wayne Lamberton made a motion to approve the minutes for January 12, 2015 Meeting as written. Henry LaGue 2nd the motion. Vote – All in favor.

Maintenance – Ron Mercier reported no problems at the pump stations. The Montpelier Public Works water lines on Paine Turnpike and the Central Vermont Medical Center line locations were discussed. The locations will determine where a public sewer service line could possibly be installed.

Montpelier Public Works Meeting – A meeting is scheduled for Tuesday February 3rd at 10:00 with representatives from Montpelier Public Works; Phelps Engineering, Maintenance Contractor Ron Mercier and Berlin Sewer Commission Members. Annual Wastewater Billings will be discussed.

Connor Realty Allocation Application - An Allocation Application submitted by Connor Realty for 360 gallons per day allocation was approved at the Jan 12, 2015 Meeting. Two buildings on Route 302, the former Fishermen's Galley Restaurant and Morel Electronics, will be removed and a new commercial building will be built. March 8, 1993 the Sewer Commission issued 1,410 gpd allocation to Fishermen's Galley and a payment of \$ 1,410.00 was received. 240 gpd allocation was issued to the Morel Property but no fee was received for this allocation. Connor Realty has requested reimbursement for the unused 1,050 gallons of allocation. Wayne Lamberton made a motion to refund \$ 1,050.00 to Connor Realty, changing the total granted allocation to 360 gpd for this parcel. Henry LaGue 2nd the motion. Vote – All in favor.

Sewer Commission Meeting
Page 2
January 26, 2015

Delinquents - Mary Wissell has discussed the Sewer Commission delinquencies with Diane Isabelle, Treasurer and Dana Hadley, Administrator. The Town is limited to the number of tax sales they can process at this time, the Sewer Commission will contact the Selectboard re this process. Dana will speak to Attorney Halpert re the Commissions desire to go to tax sale with accounts who have not responded in any way to delinquent notices and will also be contacting the customers re the accounts.

Warrants - Henry LaGue made a motion to approve Accounts Payable Warrant Report #15 dated January 26, 2015, checks #2642 thru #2645 in the amount of \$4,987.78. Wayne Lamberton 2nd the motion. Vote – All in favor.

Round Table - None

Adjourned - Meeting adjourned at 8:15. Motion made by Wayne Lamberton, 2nd by Henry LaGue. Vote - All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: Feb 9, 2015