

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

Commissioners

**Rob Allen / John Charissakis/ Henry LaGue Jr. /
Wayne Lamberton / Dana Marineau
Assistant - Mary S Wissell**

**Regular Meeting
Unapproved Minutes
Monday January 23, 2017**

**Present: Rob Allen, Chair; John Charissakis, Henry LaGue, Wayne Lamberton,
Ron Mercier and Mary Wissell.**

Absent: Dana Marineau

Meeting called to order at 7:05 P.M.

Public Comment – None

Maintenance –

Ron Mercier reviewed preventative maintenance sheets that will be sent requesting quotes for annual maintenance contracts for generators at the Main, Partridge Farm; Shaw's and the Town Garage Generators. Wayne Lamberton added that in the future when the inspections are done a representative from the Sewer Commission should go with them. Ron Mercier was given approval to solicit quotes, Motion made by Henry LaGue; 2nd by Lamberton. Vote – all in favor.

Montpelier Public Works – Ron advised after MPW swapped samplers (which belongs to them) at the Main Pump Station it was discovered that the flow meter did not work afterwards. Ron has discussed who is responsible for the repair of the meter with MPW's. It was suggested that Ron and the electrician meet at the Main Pump Station and call Sullivan Inc. in Maine and ask to have a diagram sent so the meter could be repaired.

Minutes –

Wayne Lamberton made a motion to approve minutes from December 26, 2016 as written. Henry LaGue 2nd the motion. Vote – all in favor.

Wayne Lamberton made a motion to approve minutes from January 9th as written. Henry LaGue 2nd the motion. Vote – all in favor.

Meter Readings/ Billing for 10/1/16 – 12/31/16. Reports and meter readings were reviewed. Wayne Lamberton made a motion to approve the rate of .008015 per gallon and a lump sum of \$ 186.50 for unmetered customers. These rates will be valid until the beginning of FY 18. Henry LaGue 2nd the motion. Vote – all in favor.

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Meters Continued. Meters/readers not working. Mary Wissell will prepare a list of customers. Bills will be mailed on January 24 and due by February 24, 2017.

Warrants –

John Charassikis made a motion to approve Accounts Payable Warrant Report 17S15 dated Jan 23, 2017 checks #2924 - #2927 in the amount of \$ 5,709.18. Henry LaGue 2nd the motion. Vote – all in favor.

Round Table – Feasibility Study status was discussed. Engineer Ron Lyons will attend a future meeting.

Adjourned - Meeting adjourned at 8:00 P M. Motion made by Wayne Lamberton, 2nd by Henry LaGue. Vote – all in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: