



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

Special Meeting

Monday, January 22, 2018

5:00 PM

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lamberton. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

APPROVED MINUTES

Call to Order

Meeting called to order by Chair Nelson. Lamberton was absent

Changes to Agenda

Hadley asked to add an item to appoint an alternate to the Public Works Board and an item to discuss the Town Report Dedication.

Nelson asked to move the Discussion and adoption of the FY'19 Budget and the review acceptance and signing of the 2018 Town Meeting Warning to the end of the agenda.

Appointment of Alternate Member to the Public Works Board

Hadley advised the Board that one of the Public Works Board Members is in Florida and is unable to attend regular board meetings. The Board would like an alternate member appointed. The opening was posted for the appropriate time as per the Town Charter. Gary LaRoche, who is also a member of the Planning Commission expressed an interest to be appointed. He went to a Public Works Board meeting to meet members. The Public Works Board would like Mr. LaRoche to be appointed as an alternate member.

Motion: Hansen/Towne to appoint Gary LaRoche as an alternate member of the Public Works Board.

Dedication for the 2017 Town Report

The Board discussed to whom the 2017 Town Report will be dedicated.

Motion: Hansen/Kelley to accept the narrative for the Town Report dedication.

Review and Acceptance of the Selectboard Report to be in the Annual Town Report

The Board reviewed the Selectboard Report.

Motion: Hansen/Towne to accept the Selectboard Report with noted corrections.

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Salt Shed Bid Recommendation and Award

The Board reviewed the bids received for repairs to the salt shed. All vendors are qualified and capable to do the job.

Motion: Hansen/Towne to award the bid for Salt Shed repair to Daniels Construction of Ascutney, Vermont for a cost of \$15,850.

Awarding of Engineering Contract

The Board discussed the proposals for engineering services for the culverts on Mirror Lake Road and Richardson Road.

Motion: Hansen/Towne to award the engineering contract to Grenier Engineering of Waterbury.

Discussion and adoption of FY'19 Budget

The Board continued discussion of the FY'19 Budget. There were adjustments made to the budget that brings the proposed operating budget to \$2,931,870. This is \$1 less than the FY'18 operating budget.

Motion: Hansen/Towne to accept the FY'19 budget in the amount of \$2,931,870.

Review, acceptance and signatures for 2018 Town Meeting Warning

Motion: Hansen/Towne to accept and approve the Town Meeting Warning for 2018.

Adjournment:

Motion: Hansen/Towne to adjourn.

Meeting adjourned at 6:10 p.m.

For the Select Board:

Dana I. Hadley