



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Thursday, January 17, 2019
7:00 PM**

Selectboard Members: Bradley Towne, Chair; Jeremy Hansen, Vice Chair; Wayne Lamberton, Secretary; Pete Kelley and Angelina Capron. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

APPROVED MINUTES

Call Meeting to Order

Chair Towne called the meeting to order.

Changes to Agenda

Town Administrator Hadley asked to add a discussion on the annual town meeting warning.

Public Comment

None.

Treasurers Report

Town Treasurer Isabelle provided the trial balance, budget status report, and delinquent tax reports. She then reviewed the budget status report as the town is halfway through the budget period. The recreation board is over because of purchasing a snowblower which will be accounted for at the end of the year. She explained accounts that appear to be over, due to advance payments, but are actually on track. The police department part time budget is already over budget and expected to increase. Maintenance for the police will likely go over budget as will their fuel budget. They are not expected to go over budget by a lot but will still be reported as over. Guardrails are over budget because of replacement needs. Erosion control is also over budget. These are the extent of accounts that will be or are over budget.

Vermont Agency of Transportation – I-89 Ledge Removal Project and Exit 6

Natalie Boyle, project outreach for the project, was accompanied by others involved with the project. Boyle contacts stakeholders to ensure they understand the extent of the project and can arrange any modifications of business or operation. Bruce Martin, the project manager, provided a project description. He explained the need for an exit closure. Because of the amount of material that will be dislodged, it is safest to close the exit to complete blasting and removal of material. The closure is planned to begin mid-June and last for 6 weeks. Resident Joe Staab asked about signage protocol and potentially changing the timing of traffic lights along the detour. Adequate signage is planned and light cues will be explored. Peter Brousseau, a neighboring land owner, asked to confirm that the north bound will be closed and the south bound will be

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rolling. It was confirmed that on ramps will be open and the south bound will be open between blasting. The board was asked about changing weight limits to accommodate other businesses that will be detoured with trucks. This is an action the town plans to pursue. A resident from East Road expressed concern of the increased traffic and dust. The general discussion was about that route not making the most sense but for Airport Road and area roads increasing weight limits for a paved truck route during the project. It was also discussed that delivery to Mr. Brousseau makes a lot of sense because it would decrease loaded truck traffic since he is close to the site.

Dan Currier of Central Vermont Regional Planning Commission, explained that if that route is desired for a truck route it must be signed as such. He also asked about the reactions of Barre City and Barre Town.

Martin explained that Barre Town and Barre City have both expressed concern about the material removal route and where the material will be trucked to. A business owner on Route 14 expressed concern over loss of business. He asked if there has been discussion of removing material on the north bound section of Exit 6. Martin explained that it was discussed but not in full material because of some of the grades there.

A public meeting is planned for 21 days before the closure. The contractor will also meet with EMS.

Thinking ahead to an Exit 7 closure, when that project begins next year, a resident (NAME??) asked if consideration has been given to changing ramps on exit 6 to accommodate extra traffic. Also asked was whether there is the option of adding dust control material to East Road. Martin responded that it may be included in funding that he is looking into.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen moved to approve general fund accounts payable warrant number 19g14 with checks 18793-18840 in the amount of \$58,840.25; also general fund accounts payable warrant CNB02 paid through ACH in the amount of \$20,617.73 for the truck loan payment; also payroll warrant number 19-14 for payroll from December 23, 2018-January 5, 2019 in the amount of \$51,639.61; also December 2018 reconciled bank statements for the general fund, sewer commission, and water division; also the general journal and tax admin entries for December 2018. Seconded by Lambertson. Passed unanimously.

Bids for Audit Services

The Board opened the bids received from Audit Servicesⁱ

Lamberton moved to accept the proposal of Fothergill, Segal & Valley for audit of fiscal years '19, '20, and '21. Seconded by Hansen. Passed unanimously.

Approval of Selectboard Report for Town Annual Report

Hadley presented the select board report. Hansen noted a minor spelling correction. Hansen moved to approve the select board report as presented with the previously noted name correction. Seconded by Kelley. Passed unanimously.

Town Meeting Warning

Hadley explained that the warning is generally consistent from year to year but pointed out the specifics for this year. Lambertson moved to approve the town meeting warning as printed. Seconded by Hansen. Passed unanimously.

Approval of Selectboard Minutes – 12/20/18

Hansen moved to approve the minutes for the Thursday, December 20, 2018 select board meeting. Seconded by Lambertson. Passed unanimously.

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Hadley presented the monthly EMS report from Barre Town EMS. Total calls for 2018 was 3,875. Received from the state was the 2018 equalization study results. Hadley provided details from that report.

Convene Liquor Commission for Liquor License Renewals

Hansen moved to recess the selectboard and convene the liquor control board. Seconded by Lamberton.

Passed unanimously.

Liquor renewal requests:

China Moon Buffet; 1400 US Rte 302.

Applebee's; 199 Paine Turnpike North.

Maplewood; 159 Paine Turnpike North.

Shaw's on Paine Turnpike.

Hansen moved to approve the liquor licenses for these four applicants. Seconded by Kelley. Passed 4-0 with 1 abstained.

Hansen moved to adjourn the liquor control board and reconvene the selectboard. Seconded by Lamberton. Passed unanimously.

Round Table

None.

Executive Session

Hansen moved to enter into executive session as provided by V.S.A § 1 313 a 3 to consider a candidate to be hired as an officer for the Berlin Police Department. Seconded by Lamberton. Passed unanimously.

Reconvene – Employee Appointment

Motion: Hansen/Kelley to appoint Jennifer Joyner of Northfield as a Police Officer.

For the Select Board:

Bethany A. Towne

ⁱ Bid Results for Audit Services are included as an addendum to these minutes.