

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

**Commissioners
Rob Allen / Henry LaGue Jr. /
Wayne Lamberton / Dana Marineau
Assistant - Mary S Wissell**

**Regular Meeting
Approved Minutes
Monday January 12, 2015**

Present: Rob Allen, Chair; Henry LaGue, Wayne Lamberton, Ron Mercier and Mary Wissell.

Absent: Dana Marineau

Meeting called to order at 7:00 P.M.

Public Comment - none.

Minutes - Henry LaGue made a motion to approve the minutes for November 10, 2014 Meeting as written. Rob Allen 2nd the motion. An email is on file from Dana Marineau approving the minutes. Vote – All in favor.

Minutes - Wayne Lamberton made a motion to approve the minutes from November 24, 2014 Meeting as written. Henry LaGue 2nd the motion. Vote – All in favor.

Maintenance – Ron Mercier reported no problems at the pump station. A future project, installing a new force main on Paine Turnpike, possibility of eliminating quite a few pump stations and possible customers was discussed.

Montpelier Public Works Meeting - Tentative dates to meet with Montpelier Public Works regarding annual Wastewater Billings are Feb 2, 3 or 4th. Phelps Engineering are to be included in the meeting. Mary Wissell will make arrangements.

Phelps Engineering Inc – The Sewer Commission has contracted with Phelps Engineering since May 16, 2013 to provide consulting services for the Cost Sharing Agreement with the City of Montpelier. An Amendment dated December 4, 2014 was submitted for approval. Wayne Lamberton made a motion to approve the continuation of the contract for an additional \$ 3,250.00 to be billed per hour. Henry LaGue 2nd the motion. Vote - All in favor.

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Sun Ray Fire - Henry LaGue made a motion to approve the annual renewal of Monitoring Service invoice in the amount of \$ 195.00 for monitoring security at the Main Pump Station.

Connor Realty Allocation Application - An Allocation Application submitted by Connor Realty for 360 gallons per day allocation.

Annual Town Report -

Warrants - No meetings in December thus warrants were prepared and approved by the Commissioners as follows:

1. Accounts Payable Warrant Report #12 dated December 1, 2014, check #2628 in the amount of \$1,606.00 was approved by the Commissioners.

2. Accounts Payable Warrant Report #13 dated December 5, 2014, checks #2629 thru #2634 in the amount of \$1,129.41 was approved by the Commissioners. Check 2633 was voided, double print error.

Henry LaGue made a motion to approve Accounts Payable Warrant Report #14 dated January 12, 2015, checks # 2635 thru #2641 in the amount of \$5,403.75. Wayne Lambertson 2nd the motion. Vote – All in favor. Check # 2636 was voided, issued for wrong amount.

Round Table - Extreme Cold Weather

Adjourned - Meeting adjourned at 8:20. Motion made by Henry LaGue, 2nd by Wayne Lambertson. Vote - All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: Jan 26, 2015