

**Town of Berlin
Municipal Office Building
108 Shed Road
Berlin, Vermont 05602
Regular Select Board Meetings
1st & 3rd Thursday of Each Month**

Thursday, January 2, 2020

Selectboard Members: Brad Towne, Chair, Jeremy Hansen, Vice Chair, Angelina Capron, Justin Lawrence and Florence Smith. Minutes from this meeting will be available on our website.

INTERIM MINUTES

Selectboard Member Capron attending by Telephone
Selectboard Members Hansen and Lawrence absent

6:00 p.m. Budget Workshop

Overall Budget Review

The Board had an informal conversation in regard to FY'21 budget. No decisions or changes from this discussion

6:50 Review of the Warrants

7:00 p.m. Public Hearing

The Selectboard will hold a public hearing gather input on the proposed amended Sewer Ordinance.

7:00 Public Hearing

The Public Hearing was opened by Selectboard Chair Brad Towne. The Board held a public hearing in regard to the Municipal Wastewater Collection System Ordinance. The intention is for this ordinance to replace the current ordinance. The introduction was given by the Town Administrator.

7:04 The Public Hearing was closed

Motion: Smith to approve the updated Municipal Wastewater Collection System Ordinance.
Second: Capron

There was no public input.

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Selectboard Meeting-Call to Order

The Meeting was called to order by Selectboard Chair Brad Towne.

Additions to or changes to the agenda

Add: Discussion on Equalization Letter received from the state
Review of a draft warning for the Town Meeting

Public Comment

No Public Comment

Treasurer's Report

Treasurer Diane Isabelle gave the treasurer's report. She discussed the statistics of 2019 citizen use of credit cards to pay Town bills.

Approval of Licenses, Permits, Vouchers and Application

Motion: Smith to approve General Fund Account Payable warrant number 20G12 with checks 19861 to 19889 in the amount of \$48,233.07, Payroll Warrant number 20-13 for payroll from December 8, 2019 to December 21, 2019 in the amount of \$43,155.14

Second: Capron

Hazard Mitigation Plan

Paul Luciano met with the Board to discuss the update of the Hazard Mitigation Plan. He reviewed the aspects of the plan. There was discussion regarding flooding hazards and how they could be mitigated.

Central Vermont Medical Center-Ron Lyon

Jim Alvarez, Eileen Hamm of Central Vermont Medical Center were in to review with the Board their building expansion plans. They were accompanied by the engineer from DuBois and King, Ron Lyon.

Linda Mullen-Fothergill, Segale & Valley, CPA's-Review of FY'19 Audit

Linda Mullen from Fothergill, Segale & Valley came to speak to the Board about the FY'19 audit. She reviewed the reports in the audit with the Board.

Motion: Smith to accept the FY'19 audit as prepared by Fothergill, Segale & Valley

Second: Capron

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Approval of Selectboard Minutes-12/05/2019&12/19/2019

Motion: Smith to approve the Selectboard Minutes from December 5, 2019 and December 19, 2019

Second: Capron

Town Administrator Report

The Town Administrator gave the Board an update for upcoming dates and activities.

2019 Equalization Study Results

The study showed the common level of appraisal at 103.09 and the Coefficient of Dispersion at 13.2%

Draft Town Warning

The Board reviewed the draft Town Warning.

Roundtable

No roundtable items

Executive Session – Legal, **Personnel**, Contract (Executive Session Anticipated)

No Executive Session

8:05 Meeting adjourned.