

**Town of Berlin Public Works Board
108 Shed Road
Berlin, VT 05602
(802)223-4405 x304**

Commissioners

**Rob Allen / Wayne Lamberton / Gary Laroche
Ted Long / David Sawyer**

**January 13, 2020
Approved Minutes**

Present: Rob Allen (RA) Chair, Ted Long (TL), Wayne Lamberton (WL), and Thomas Badowski (TB).

Absent: Gary Laroche (GL), David Sawyer (DS)

Meeting called to order at 7:00 PM

Staff Reports

Monthly Utility Usage

December 2019 Water and Wastewater running monthly totals were distributed. December 2019 Water had 1,538,883 gallons produced and Wastewater had 5,790,100 gallons sent for treatment.

For the year total Water produced was 17,122,063 gallons and Wastewater treated was 71,750,519 gallons.

PACIF Grant

A \$3,608 reimbursement from a PACIF Grant award was received. This grant was for installation of safety railings on the water tank.

Paine Turnpike North Sewer Improvement Project (PTN)

The January 15, 2020, bid opening will be pushed back to January 17, 2020, at the request of several potential bidders who are seeking additional time to address bid items associated with recent VTrans permit.

Once contractor is selected for the PTN project, staff will obtain an estimate to cure the Crosstown Road water main freezing problem.

Well #4

Staff received today closing documents for Well #4 Option. Rob Halpert to review and comment.

TB read a draft Water Infrastructure Bond Article to be voted by Australian ballot at Town Meeting 2020 as follows:

- “Shall general obligation bond or notes of the Town of Berlin, payable from revenues derived from the operation of the Town's municipal water system, in an amount not to exceed Six Hundred Thousand dollars (\$600,000), be issued for the purpose of financing the Town’s share of the cost of connecting a recently drilled drinking water well to the water distribution system and replacing existing water meters with “smart meters”. This request maybe subject to reduction from the receipt of available State and Federal grant-in-aid. The estimated cost of such improvement is Six Hundred Thousand dollars (\$600,000).”

Route 12 Sewer Project

No new developments.

Water and Sewer Allocation

WL moved and TL second a Motion to approve Mountain Community Fitness (Formerly First In Fitness) request to purchase twelve (12) ERUs of water per day. Motion passed unanimously.

WL moved and TL second a Motion to allow Berlin Place to purchase an additional one thousand ninety six (1,096) gallons per day of wastewater capacity for their senior housing project on the Berlin Mall campus, contingent on receiving the required allocation fee. Motion passed unanimously.

New Town Center Loop

TB illustrated a water main loop in the New Town Center for the Board’s consideration. Factors under consideration are wetlands, desire for a recreation path in the NTC, cost and possible grants. Staff instructed to continue a NTC loop investigation.

Next Meeting

The next meeting will be **January 27, 2020**.

Minutes – TL moved and WL second a Motion to approve the Minutes of December 09, 2019, as written. Motion passed unanimously.

Warrants

- WL made a motion to approve Sewer Accounts Payable Warrant Report 20S10 for checks # 3348– 3355 for a total of \$36,147.66 with TL second. Motion passed unanimously.
- WL made a motion to approve Sewer Accounts Payable Warrant Report 20S11 for checks # 3356– 3361 for a total of \$8,347.41 with TL second. Motion passed unanimously.
- WL made a motion to approve Water Accounts Payable Warrant Report 20W10 for checks # 10391 - 10393 for a total of \$972.56 with TL second. Motion passed unanimously.
- WL made a motion to approve Water Accounts Payable Warrant Report 20W11 for checks # 10394 - 10397 for a total of \$4,306.77 with TL second. Motion passed unanimously.

Round Table

None

Adjourned - Motion made by WL with second by TL to adjourn at 7:58 PM. Motion passed unanimously.

Thomas J. Badowski
Recording Secretary
Berlin Public Works Board