

**Town of Berlin Public Works Board
108 Shed Road
Berlin, VT 05602
(802)223-4405 x304**

Commissioners

**Rob Allen / Henry Lague Jr.
Wayne Lamberton / Gary Laroche / Ted Long**

**February 25, 2019
Approved Minutes**

Present: Gary Laroche (GL), Ted Long (TL), Wayne Lamberton (WL), Joe Conroy (JC), and Thomas Badowski (TB).

Absent: Henry Lague Jr. (HL), Rob Allen (RA) Chair

Meeting called to order at 7:05 P.M by acting Chair WL.

Public Comment - None.

SMART METERING -Joe Conroy, F.W. Webb

JC introduced the concept of Smart Metering as a way to reduce labor costs with pinpoint accuracy for increased revenue protection. He explained that new generation meters utilize ultrasonic technology without moving parts. Board members asked numerous questions and at the end of the discussion agreed that the Board should invest in replacing all meters in a timely fashion.

STAFF REPORTS

January 2019 Water and Wastewater Use

TB distributed in advance January 2019, water use report, indicating 1,457,291 gallons produced and wastewater report indicating 5,252,900 gallons sent for treatment.

Well #4

TB announced the Well #4 Option Agreement has been signed by all parties. Earnest design has begun. Feared wetlands permitting costs and associated project delays made the decision to move the initial Well location out of the delineated wetlands. This decision should keep the investigative portion of Well 4 on track for June 2019 completion.

Well 4 was submitted to the Drinking Water State Revolving Loan program with an anticipate August 2019 Bond Vote.

PAINÉ TURNPIKE NORTH SEWER IMPROVEMENTS PROJECT (PTN)

TB gave brief update on PTN including handing out a new schematic of the proposed Easement with the Burke family. Otter Creek to prepare a full size plan sheet depicting this Easement. TB suggested a Fall 2019 bid may be in order but the Board was adamant that May 2019 continue to be the bid projection date.

The Board requested and TB provided clarification of the Additional Insured language in the Otter Creek contract for PTN Final Design. With this clarification TL moved and GL second a Motion to approve the Otter Creek contract for Final Design of PTN. Motion passed unanimously.

Main Station Bubble Diffuser

TB distributed in advance on a wet well bubble diffuser for fat, oils and grease and hydrogen sulfide control. The estimate \$7,000 cost of the diffuser would be paid back in approximately 18 months by eliminating the use of peroxide. References will be checked and recommendation to the Board will be forthcoming.

Next Meeting

The next meeting will be **March 11, 2019**.

Minutes – TL moved and GL second a Motion to approve the Minutes from January 28, 2019, as written. Motion passed unanimously.

Warrants

- GL made a motion to approve Sewer Accounts Payable Warrant Report 19S14 for checks # 3233 – 3240 in the amount of \$41,529.94 with TL second. Motion passed unanimously.
- GL made a motion to approve Water Accounts Payable Warrant Report 19W14 for checks # 10301 - 10305 in the amount of \$2,807.49 with TL second. Motion passed unanimously.

Round Table

- TB informed Board of his efforts to reform Sewer billing practices, utilizing a combination of Fixed and Variable rates. More to follow

Adjourned - Motion made by WL with second by GL to adjourn at 8:07 PM. Motion passed unanimously.

Thomas J. Badowski
Recording Secretary
Berlin Public Works Board