

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, Vt 05602  
(802)223-4405, Option 7**

**Commissioners  
Rob Allen / Henry LaGue Jr. /  
Wayne Lamberton / Dana Marineau  
Assistant - Mary S Wissell**

**Regular Meeting  
Approved Minutes  
Monday February 22, 2016**

**Present:** Rob Allen, Chair; Henry LaGue, Wayne Lamberton, Ron Mercier and Mary Wissell.

**Absent:** Dana Marineau

**Meeting called to order at 7:05 P.M.**

**Public Comment** - none.

**Montpelier Public Works (MPW) Allocation Request.** The Sewer Commission has requested 50,000 gpd allocation for the proposed Route 12 sewer line. This allocation is to be in addition to the allocation sold to the town of Berlin as described in the existing intermunicipal agreement. In response to Berlin's request MPW's has asked for a total of estimated flows. Estimates received were: GMTA/State of Vt Project 2,000 gpd; Weston's Mobile Home Park 17,430 for existing units and 26,250 for potential development over the next 2 – 20 years, total 43,680 gpd; Brian Morse 20,000 gpd. Total 65,680.00 gpd. The proposed pump station will handle 84,000 gpd. The anticipated amount of allocation and future connections was discussed. Wayne Lamberton made a motion to increase the request to MPW's for a special allotment of allocation from 50,000 gpd to 84,000 gpd. Henry LaGue seconded the motion. Vote - all in favor.

**Montpelier Public Works Dispute** - A response to Attorney Halpert's letter dated September 4, 2015 was received from City Manager William Fraser dated January 28, 2016. Leachate/Septage - MPW's agrees that the correct calculation is to apply 34% as stated in Attorney Halpert's letter. The city is willing to issue a credit for \$ 18,475.25 with the agreement that this methodology will be used going forward. Force Main – MPW's response is the contract states clearly that the calculation is for the length of the sewer lines used exclusively by the Town, which describes the force main. Commissioners discussed what the charges are for, the Hamlin report being attached to the contract and being used for billing calculations. The Town has asked the City to provide an itemization and detail of the force main expenses, this has not been done. The town does not accept the

position as adequate justification, legally or otherwise for future inclusion of these expenses. Attorney Halpert is to be invited to the next meeting of the Commission to discuss this issue.

**Maintenance** - Ron Mercier reported that the line at Shaw's Pump Station is partially plugged again. Hartigan needs to obtain an attachment for the jetter, when that is received they will clean the whole section of line that is plugged.

**Minutes** - Wayne Lamberton made a motion to approve minutes from the February 1, 2016 Meeting of the Commission as written. Henry LaGue 2<sup>nd</sup> the motion. Vote - all in favor.

**Berlin Town Garage Sewer Bill** - Henry LaGue made a motion to waive the sewer bill issued to the Town Garage based on the fact they do work for the Sewer Commission without charging. Wayne Lamberton 2<sup>nd</sup> the motion. Vote - all in favor.

**Financial** – Transfer Office Fee of \$ 4,500.00. Wayne Lamberton made a motion to authorize the Treasurer to transfer the funds. Henry LaGue 2<sup>nd</sup> the motion. Vote - all in favor.

**Warrants:** Henry LaGue made a motion to approve Accounts Payable Warrant Report #16S13 dated February 22, 2016, checks #2788-#2794, in the amount of \$ 32,599.27. Wayne Lamberton 2<sup>nd</sup> the motion. Vote - all in favor.

**Round Table** – Merging Sewer Allocation Files with Water Division Files. The Commission discussed the Chenette Report and the proposed sewer line and pump stations on Bosworth and Crosstown Road.

**Adjourned** - Meeting adjourned at 8:35. Motion made by Wayne Lamberton, 2<sup>nd</sup> by Henry LaGue. Vote - All in favor.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved: March 28, 2016