



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Thursday, February 21, 2019
7:00 PM**

Selectboard Members: Bradley Towne, Chair; Jeremy Hansen, Vice Chair; Wayne Lamberton, Secretary; Pete Kelley and Angelina Capron. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

UNAPPROVED MINUTES

Call Meeting to Order

Meeting called to order by Chair Towne. All members present.

Changes to Agenda

Town Administrator Hadley asked that the Liquor Control Board convene.

Public Comment

None.

Treasurers Report

Town Treasurer Isabelle provided to the board the January trial balance, budget status report, and delinquent tax report. She discussed a program, the asset forfeiture program (through the DEA), is resulting in receipt of additional funds. She wanted to make the selectboard aware of some rules of the program requiring the police department to gain approval to spend money received from the program. The revenue is not budgeted for – it is extra money beyond the budget. The money is gained as the result of drug seizures.

Approval of Licenses, Permits, Vouchers, and Applications

Kelley moved to accept the general funds account payables warrant number 19G16 with checks 18893-18926 in the amount of \$51,293.80; payroll warrant number 19-17 for payroll from February 3, 2019 – February 16, 2019 in the amount of \$44,786.40; January general journal entries and tax admin entries. Seconded by Lamberton. Passed unanimously.

Letters Received Regarding Opposition to Snowmobile Ordinance

A resident spoke to the board, strongly in opposition of the snowmobile ordinance and allowing the machines to use the road under the highway. Members of the board explained the collective reasoning – that the board wishes not to exclude the snowmobilers from access of the town's resources, that the club

Selectboard Minutes

February 21, 2019

Page 2 of 3

must receive permission from private landowners to use trails on either side of the permitted road usage, and that the board wishes to give the snowmobile users a year trial before annual review (at which time the permission may be revoked or renewed).

Chris Rivet-Dubois and King-Town Office and Highway Department Stormwater Plan

Pam DeAndrea, from the Central Vermont Regional Planning Commission, spoke first about the stormwater master plan. Five sites were selected for design. She worked with Hadley and they decided to begin with the town office. She put the proposal through a block grant program. Chris Rivet presented the plan design to the board. He discussed ways in which the impervious surfaces will be treated to manage stormwater drainage. Board members asked questions based on the printed plans. Rivet discussed options and maintenance of elements of the plan. Hansen moved to approve to bring the project to the 100% line. Seconded by Lamberton. Passed unanimously

Vermont Electric Power Company – Work in Right of Way

Sandy Fogg from VELCO explained the access road project requiring the right of way. Lamberton moved to approve the permanent curb cut. Seconded by Kelley. Passed unanimously.

Review and Recommendation of Bids Received for Excavator and Trailer

Road Foreman Tim Davis recommended that the board accept the excavator bid from Nortrax for \$89,500. Lamberton moved to purchase the John Deere excavator as per the bid and also purchase the trailer from Clark's Truck Service for \$20,071 as well. Seconded by Kelley. Passed unanimously.

Discussion Regarding Green Mountain Transit Route Elimination

Hansen asked for this topic to be added onto the agenda. The elimination of a Green Mountain Transit Route is negatively affecting Berlin residents who relied on it for travel. Hadley offered to contact Green Mountain Transit to ask about their plans. The town contributes to GMT so has interest in the services offered to residents.

Approval of Selectboard Minutes – 1/3/19 & 1/17/19

Kelley moved to approve the minutes as presented for the Thursday, January 3, 2019 meeting. Seconded by Lamberton. Passed 4-0.

Lamberton moved to approve the minutes of January 17, 2019. Seconded by Kelley. Passed 4-0.

Board Signatures – Committee Members

Hadley prepared the documents for David Huber to assume Clara Ayer's position. Hadley also prepared a thank you to Clara Ayers.

Liquor Control Board

Lamberton moved to recess the selectboard and convene the liquor control board. Seconded by Capron. Passed unanimously.

Two renewal requests:

CVS pharmacy

Dollar General

Lamberton moved to approve both permits. Seconded by Kelley. Passed unanimously.

Selectboard Minutes

February 21, 2019

Page 3 of 3

Kelley moved to adjourn the liquor board and reconvene the selectboard. Seconded by Lambertson. Passed unanimously.

Town Administrator Report

An RFP was put out for the hazard mitigation update consultant. Those bids are due back March 7. Hadley asked to involve Ms. Richardson, the emergency management director, when looking at proposals to make a recommendation.

The monthly report for emergency services was available.

Pre-town meeting starts 6 p.m. March 4 with Town meeting beginning 10 a.m. March 5. The town will have a regular meeting March 7.

Round Table

None.

Lamberton moved to adjourn. Seconded by Kelley. Passed unanimously.

For the Select Board:

Bethany A. Towne