

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, Vt 05602  
(802)223-4405, Option 7**

**Commissioners  
Rob Allen / John Charissakis/ Henry LaGue Jr. /  
Wayne Lamberton / Dana Marineau  
Assistant - Mary S Wissell**

**Regular Meeting  
Approved Minutes  
Monday February 13, 2017**

**Present: Rob Allen, Chair; John Charissakis, Henry LaGue, Ron Mercier and Mary Wissell.**

**Absent: Dana Marineau and Wayne Lamberton**

**Meeting called to order at 7:00 P.M.**

**Public Comment – None**

**Route 12 Sewer Line Update – Ellery Packard** – Ellery reported that there was not a lot to update at this time because he has not received a permit from Vermont AOT to work within the road right-of-way. He advised that the other permits are ready to be issued but the fees have to be paid prior to issuance and he will not be doing this until the ROW permit is issued. Construction time is being wasted, he requested that the Sewer Commission contact the State to see if they are still interested in the project as per the Agreement signed by Secretary Chris Cole last July committing funds in the amount of \$ 305,000 towards the project. Henry LaGue made a motion authorizing Mary Wissell to contact Tina Bohl, Vt AOT Manager for this project to get an update. John Charissakis 2<sup>nd</sup> the motion. Vote – all in favor.

**Mobile Home Park** - Ellery advised that Westons Mobile Home Park is for sale as per an Agreement with his bank. He also advised that the sale of the Mobile Home Park will not affect the Route 12 Sewer Line Project.

**802 Honda Allocation Application** – An allocation application, letter from DeWolfe Engineering certifying the amount of allocation required for an addition to the Honda building at 224 Paine Turnpike North was discussed. Required allocation is 1,220 gpd; the building has 1,040 gpd existing allocation. Additional allocation needed 180 gpd, a fee of \$ 360.00 was received for the allocation. Motion made by Henry LaGue to approve 180 gpd additional allocation to Berlin Automotive H1 Inc. John Charissakis 2<sup>nd</sup> the motion. Vote – all in favor.

Mary Wissell is to remind DeWolfe Engineering that a Feasibility Study is being done to eliminate Shaw's Pump Station and this may affect Honda sewer connection in the future.

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**Route 302 – Gravity Sewer Replacement** - A draft bid proposal and an approved AOT Highway Row Permit for repairs of a gravity sewer line on Route 302 was reviewed. Proposals are to be sent to 4 contractors. Henry LaGue made a motion to authorize Mary Wissell to send out bid requests for the Route 302 Project. John Charissakis 2<sup>nd</sup> the motion. Vote – all in favor.

**Montpelier Public Works** - Letters from Manager William Fraser re leachate/septage credits and true up charges was discussed. The Commission still has questions, Mary Wissell is to request a spreadsheet for 2015 and 2016 for complete leachate/septage income. Article is to be discussed at the February 27<sup>th</sup> Meeting.

**Bids for Generator Maintenance** - Specifications were reviewed and clarified for bid proposals to be sent. Henry LaGue made a motion to approve requesting proposals. John Charissakis 2<sup>nd</sup> the motion. Vote – all in favor.

**Minutes –**

Henry LaGue made a motion to approve minutes from January 23, 2017 as written. John Charissakis 2<sup>nd</sup> the motion. Vote – all in favor.

**Warrants –**

John Charassikis made a motion to approve Accounts Payable Warrant Report 17S16 dated Feb 13, 2017 checks #2928 - #2933 in the amount of \$ 26,412.79. Henry LaGue 2<sup>nd</sup> the motion. Vote – all in favor.

**Round Table – None**

**Adjourned** - Meeting adjourned at 8:10 P M. Motion made by Henry LaGue, 2<sup>nd</sup> by John Charissakis. Vote – all in favor.



Mary S Wissell  
Assistant to the Sewer Commission

Date Approved: February 27, 2017

## Administrative Assistants Report

February 13, 2017

1. Ellery will attend updating the Commission re permits. Times Argus – Article FYI – Last Paragraph refers to sewer line on Route 12.
2. Route 302 Repairs – Request for Bids – Dates Bids Due – Tuesday March 21<sup>st</sup>; Work Completed 7/1/17 ??? Permit to work in Row attached. Bids will be sent to: Courtland Construction Corp, Milton; DuBois Construction; Hebert Excavation; Capitol Earthmoving Inc. ??? Anyone else.
3. Montpelier Public Works – I checked my files and did not find that we received the Feb 19, 2016 letter.
4. Ron Lyons will attend Feb 27<sup>th</sup> Meeting.
5. Ron Mercier - I received a check from Ron Mercier in the amount of \$ 100.00 for 2 empty chemical drums.