

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

**Commissioners
Rob Allen / Henry LaGue Jr. /
Wayne Lamberton / Dana Marineau
Assistant - Mary S Wissell**

**Regular Meeting
Approved Minutes
Monday February 9, 2015**

Present: Rob Allen, Chair; Henry LaGue, Wayne Lamberton and Mary Wissell.

Absent: Dana Marineau

Meeting called to order at 7:00 P.M.

Public Comment - none.

Minutes - Wayne Lamberton made a motion to approve the minutes for January 26, 2015 Meeting as written. Henry LaGue 2nd the motion. Vote – All in favor.

Maintenance – None

Montpelier Public Works Meeting – An email from Sandy Gallup from Montpelier Public Works stating that a credit invoice in the amount \$ 2,438.00 will be issued against the Annual Wastewater Billing for FY 15. This credit is for City Assessor and Delinquent Bill Collection fees that should not be billed as per inter-municipal agreement for the collection and treatment of wastewater. At a meeting on February 3rd with Montpelier Public Works (MPW), Phelps Engineering and Berlin Sewer Commission, Sandy Gallup advised that as per the contract Berlin is charged 6.6% of the total cost for collection and treatment. MPW needs to respond to the Force Main amount that is billed and the revenue they receive from leachate and septic receiving cost. Article tabled until that information is received.

Rates July 1, 2014 – Dec 31, 2014 Billing. Worksheets and reports setting the rates for the billing were reviewed. Wayne Lamberton made a motion to set the rate for metered customers at \$.008021 per gallon and \$ 373.28 for unmetered customers. Henry LaGue 2nd the motion. Bills will be mailed on Feb 10th and will be due March 13, 2015. Vote – All in favor.

Financial – Regular maintenance expenses continue be very low.

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Warrants - Henry LaGue made a motion to approve Accounts Payable Warrant Report #16 dated February 9, 2015, checks #2646 thru #2650 in the amount of \$9,773.54. Wayne Lamberton 2nd the motion. Vote – All in favor.

Round Table - None

Adjourned - Meeting adjourned at 8:15. Motion made by Wayne Lamberton, 2nd by Henry LaGue. Vote - All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: March 2, 2015