



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Monday, February 5, 2018
7:00 PM**

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lambertson. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

APPROVED MINUTES

Call to Order

Chair Nelson called the meeting to order. Hansen and Lambertson were absent from the meeting at time of call to order with Hansen joining the meeting shortly after.

Changes to Agenda

None.

Public Comment

None.

Treasurers Report

Town Treasurer Isabelle discussed the responses received from notices she sent and her plan of action for those which she has received no response.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen moved to approve general fund accounts payable warrant number 18g15 with checks 17796 – 17847 in the amount of \$168,454.63. Also payroll warrant number 18-15 for payroll from January 7, 2018 – January 20, 2018 in the amount of \$40,487.46. Also payroll warrant 18-16 for payroll from January 21, 2018 – February 3, 2018 in the amount of \$37,554.57. Seconded by Towne. Passed unanimously.

Discussion of Reserve Accounts

Isabelle discussed the bridge account. The account, starting in 2010, had a budget of \$15,000. The amount has accumulated to \$34,798.68. The bridge transfer account was traced back to 1988. It was created to set money aside. She also reviewed an account titled capital road property. That account was started in 1999. It was created to set money aside for road maintenance. There were no articles that required a vote. Isabelle explained that she believes the latter two accounts were created to set funds aside rather than as a reserve account. Their balances can be moved into reserve accounts. Isabelle is gathering information on the ability to move the funds. The town attorney has been asked for an opinion on the legality of moving the funds.

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Letter Received From Vermont Secretary of Transportation

The letter addresses the process for dealing with the issue of the town never taking over the Berlin Mall Road. At one point the board had been told it was too short to consider taking it over but the letter received explains the opposite. Representatives of the mall will be present at the next meeting.

Approval of Previous Meeting Minutes- 1/15/2018 & 1/22/18

Kelley moved to approve the January 15, 2018 meetings as presented. Passed 3-0 with 1 abstained.

Hansen moved to approve the minutes of the January 22, 2018 special meeting as presented. Passed unanimously.

Town Administrator Report

The next meeting would fall on Presidents Day so is being rescheduled for Wednesday the 21st to avoid conflict with the holiday.

All staff from the highway department have current flagger certification.

Hadley discussed alternative plans presented for the park and ride. He reviewed the options that were discussed as well as alternative sites. The alternatives will be discussed further with the board at a meeting on March 19.

Convene Liquor Commission for License Renewal Approvals

Hansen moved to recess the selectboard and convene the liquor control board. Seconded by Towne. Passed unanimously.

- Applebee's – 199 Paine Turnpike North
- Jolley Associates, LLC for Berlin Jolley – 1097 US Route 302
- Dollar General – 1755 US Route 302
- Kinney Drugs – 800 US Route 302
- Maplewood Limited of Montpelier – 159 Paine Turnpike North
- Pizza Hut – 1490 US Route 302
- Walmart – 282 Berlin Mall Road
- Wayside Restaurant – 1873 US Route 302
- CVS

Hansen moved to approve the liquor license renewals for Applebee's, Jolley Associates, Dollar General, Kinney Drugs, Maplewood, Pizza Hut, Walmart, Wayside, and CVS. Seconded by Towne. Passed unanimously.

Hansen moved to adjourn the liquor control board and reconvene the selectboard. Seconded by Towne. Passed unanimously.

Round Table

Hansen attended a celebration for the Weston's co-op at the grange which was well attended. Coming up at the Grange, on March 3, is a get together for Central Vermont Internet.

Kelley asked if the fourth well for the water system is being pursued. Hadley answered in the affirmative, explaining that it is a long process so is being started now.

Adjournment

Motion Hansen to adjourn second Towne.

For the Select Board:

Bethany A. Towne