

**Town of Berlin Public Works Board  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405 x304**

**Commissioners**

**Rob Allen / John Charissakis/ Henry Lague Jr. /  
Wayne Lamberton / Gary Laroche / Ted Long (Alternate)**

**Regular Meeting  
Monday December 10, 2018  
Unapproved Minutes**

**Present: Rob Allen (RA) Chair, Gary Laroche (GL), Ted Long (TL), Wayne Lamberton (WL) and Thomas Badowski (TB).**

**Absent: John Charissakis (JC) Vice-Chair, Henry Lague Jr. (HL)**

**Meeting called to order at 7:00 P.M.**

**Public Comment** - TB announced the JC has tendered his resignation effective immediately. The Board wanted to express their thanks and appreciation to JC for his years of service.

The Selectboard will be asked to appoint TL as a Permanent member at the earliest convenience.

**STAFF REPORTS**

**PAINE TURNPIKE NORTH SEWER IMPROVEMENTS PROJECT (PTN)**

TB explained that minor comments were received by ANR on the Final Preliminary Engineering Report and awaiting comments from USDA.

Meetings were held with Maplewood of Montpelier, 802 Honda, Central Vermont Chamber of Commerce and Berlin Elementary School District with respect to obtaining easements for PTN. Additionally, Lague Inc., was sent a letter requesting discussion of easement procurement from them. Follow up meetings planned for next several weeks.

Dubois construction completed the exploratory excavation of the Route 62 crossing, with no issues or broken utilities. There is adequate pitch from the south side (at 802 Honda) to the north side (by fire station for gravity sewer flow. The depth is approximately 2.5' deeper than anticipated which will result in deeper excavation between the 62 intersection and Fisher Road.

Application for USDA funding request continues. Application due date is December 21, 2018.

### **November 2018 Water and Wastewater Use**

TB distributed in advance November 2018 water use report, indicating 1,425,529 gallons produced and wastewater report indicating 4,363,400 gallons sent for treatment.

### **Emergency Power at Pumphouse**

TB distributed in advance a proposal by Benoit Electric to install a “quick disconnect” at the pumphouse for backup generator service in the event of a sustained power outage. TB confirmed the existence of a manual transfer switch at the pumphouse. WL moved a Motion to accept the November 19, 2018, Proposal from Benoit Electric to furnish and install a generator receptacle, plug and cord for connection of a temporary generator at the pumphouse for \$3,675 with GL second. Motion passed unanimously.

### **Well #4**

TB informed the Board that final Option Agreement language has been approved by the Vermont Land Trust and a DRAFT Warranty Easement Deed has been written. Rob Halpert is reviewing both. TB optimistic that Option and Easement can be signed before year’s end.

### **Stand By Water Fee (SBW) and Public Fire Protection Access Fee (PFP)**

TB distributed in advance a list of those properties in Berlin, served by Berlin Municipal Water, that are known by the Vermont Division of Fire Safety to have sprinkler systems. After a brief discussion, WL suggested that SBW and PFP be tabled. The Board agreed to table with no set date to revisit.

### **Next Meeting**

The next meeting will be **Thursday, December 27, 2018**, if needed.

**Minutes** – TL moved and GL second a Motion to approve the Minutes from November 26, 2018, as written. Motion passed unanimously.

### **Warrants**

- WL made a motion to approve Sewer Accounts Payable Warrant Report 19S010 for checks # 3209 - 3214 in the amount of \$1,364.42 with GL second. Motion passed unanimously.
- WL made a motion to approve Water Accounts Payable Warrant Report 19W09 for checks # 10284 - 10288 in the amount of \$4,453.11 with GL second. Motion passed unanimously.

### **Round Table**

RA informed the Board of the desire of several Berlin Corners neighbors to peruse sewer service based on a previous study made by Chenette Associates. RA was encouraged to bring a formal proposal to the Board.

**Adjourned** - Motion made by WL with second by TL to adjourn at 7:45 PM. Motion passed unanimously.

Thomas J. Badowski  
Recording Secretary  
Berlin Public Works Board